



AGENDA

OVERVIEW AND SCRUTINY BUSINESS PANEL

Date: TUESDAY, 16 FEBRUARY 2021 at 7.05 pm

Remote - Via Microsoft Teams - the public are welcome to observe via the Council's website at <https://lewisham.public-i.tv/core/portal/home>

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MEMBERS

Councillor Bill Brown	Chair of Overview & Scrutiny Committee	L
Councillor Sophie Davis	Deputy Chair	L
Councillor Peter Bernards	Chair of Housing Select Committee	L
Councillor Juliet Campbell	Chair of Safer Stronger Communities Select Committee	L
Councillor Patrick Codd	Chair of Public Accounts Select Committee	L
Councillor Liam Curran	Chair of Sustainable Development Select Committee	Labour Co-op
Councillor Joan Millbank	Labour Group Representative	L
Councillor Kim Powell	Labour Group Representative	L
Councillor John Muldoon	Chair of Healthier Communities Select Committee	Labour Co-op
Councillor Luke Sorba	Chair Children and Young People Select Committee	L

Members are summoned to attend this meeting

Kim Wright
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Monday, 8 February 2021



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The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

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Lewisham



INVESTOR IN PEOPLE

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Overview and Scrutiny Business Panel

Minutes

Date: 16 February 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider minutes of that part of the meeting of the Overview and Scrutiny Business Panel of 26 January 2021 which were opened to the press and public

1. Recommendation

It is recommended that the minutes of those parts of the meeting of the Overview and Scrutiny Business Panel which were open to the press and public held on 26 January 2021 be confirmed and signed.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU

MINUTES OF THE OVERVIEW AND SCRUTINY BUSINESS PANEL

Tuesday 26 January 2021 at 7.05pm

PRESENT: Councillors Bill Brown, Juliet Campbell, Sophie Davis, Peter Bernards, Patrick Codd, Liam Curran, Joan Millbank, John Muldoon, Kim Powell and Luke Sorba.

IN ATTENDANCE Councillors Barnham, Bell, Bourne, Dromey, Handley Johnston-Franklin and McGeevor.

Presenting Officers:

Director of Public Services, Director of Public Health, Head of Business & Committees, Interim Director of Regeneration and Place, Senior Development & Land Manager.

Clerk:

Committee Officer

The meeting commenced at 7.05pm and adjourned at 7.06pm in order to consider business of the Overview and Scrutiny Education Business Panel.

The meeting resumed at 7.15pm.

1. Minutes

RESOLVED that the Minutes of the last meeting held on 15 December 2020 be confirmed as an accurate record

2. Declarations of Interest

Councillor Millbank declared an interest in item 3 because she is a member of Lewisham Local Collaboration.

Councillor Muldoon declared an interest in relation to PLACE/Ladywell. He is a volunteer for a project at Rushey Green Time Bank who are currently licensed on the ground floor of PLACE/Ladywell. He does not receive any financial remuneration.

3. Scrutiny of the Council's COVID-19 Response Update report

This item was presented by the Director of Public Health and the Director of Public Services.

The Director of Public Services said that there had been many changes since the last meeting of this Panel. Lewisham had moved from tier 4 to a national lockdown following a huge increase in infection rates.

Critical Services continued to be delivered but were under pressure from covid absences and some staff in isolation. Response services also continued to be delivered. 140 members of staff had been deployed throughout the Covid action team. The main areas of deployment included 52 members of staff in local track and trace, 30 in community testing and 26 in enforcement.

Community Testing for those without symptoms – As at 25 January 2021, 4042 were tested, 65 of those were positive. There were testing centres in the Civic Suite, a mobile unit in Wearside and a site at the Green Man. A further site in the North of the borough should be open next week. A walk in service would be offered this week at certain times of the day, in an effort to make the service more convenient for people to use.

Trace and Trace was labour intensive. Last week staff were contacting 86% of cases; the 12th highest in London.

Enforcement – Covid rules had been enforced in parks at the weekend and businesses visited. It had been noted that people had become more complacent and there had been wide spread noncompliance. Joint working within the teams had improved. Enforcement arrangements had been reviewed and some changes had been made. Enforcement officers delivered a letter from the Mayor to all local supermarkets and it was now easier to report breaches on line. Last week 1,576 checks were made and 267 formal visits made to businesses.

Schools 10% of pupils attended school. These included vulnerable children and those whose parents were key workers. Numbers were higher than in the first lockdown. Schools and colleges were working with officers and the department of education to establish need and ensure the most vulnerable and disadvantaged learner had access to digital services.

Infection rates were down. Over the last 7 days in Lewisham, the infection rate per 1000 was 538. This figure was higher for 60+ years at 644. Although hospitals were still full, it was hoped that within 2 weeks these numbers would reduce also. The numbers of deaths from covid in the week ending 8 January 2021 had increased to 30. This number was expected to increase over the next few weeks.

In conclusion, the Director of Public Services said that staff were focussing on key areas and working very hard.

The Chair thanked staff and volunteers for their hard work and expressed members' appreciation for the way the delivery of critical services was being carried out.

Councillor Codd asked whether people were co-operative when contacted by Trace and Trace staff, whether they were isolating and whether there was enforcement after advice had been given. The Director of Public Services said that generally people were co-operative but it was not known whether the advice was adhered to. There was a national concern that not all people would isolate following advice that they may have been in contact with a positive case or that they had the virus themselves. There was no enforcement at the moment but could be a possibility when numbers reduce. In the summer months, Police had undertaken enforcement regarding those isolating when entering this country, but numbers were low.

In response to another question from Councillor Codd about the purpose for people wanting to be tested, the Director of Public Services explained that community testing was being managed in accordance with government recommendations. Targeted groups were those people who were out circulating in the community but the reasons for wanting to be tested were not vetted at the centre. It was noted that numbers spike on Friday but there was no evidence to support the idea that people were preparing to flaunt the rules at the weekend. Although information was sent along with results via a text message, officers were also working on an explanatory takeaway leaflet that would be given during testing, explaining the rules regarding a negative or a positive result.

It was noted that some seconded staff would continue to work within the covid team for several more months. Officers were considering how they would transition back to their own services but for now officers were considering rotating roles because some of the work was very intensive.

In a response to questions from Councillor Millbank, members were advised that care agency workers in the community were treated the same as staff in care homes in that they both receive weekly PCR tests. In response to a further question about whether toilets were open in Lewisham Market, the Director of Public Services agreed to provide Councillor Millbank with the answer.

In response to questions from Councillor Bernards, the Director of Public Health said that there was no data regarding the take up of vaccines yet, so they did not know the number of patients missing their appointments. Clarification would be sought about whether the two vaccinations offered to residents were the same brand of vaccine. Evidence regarding approved vaccines stated that they had similar ethics and safety profiles. There was no data regarding the numbers of people who may have died following

vaccination but as of 21 January 2021, across South East London 97,000 vaccines had been delivered. Data not available at present would be incorporated in future reports.

Councillor Codd said that he had been contacted by several elderly residents in his ward claiming that they had received a text from their G.P but the instructions had been confusing and they were concerned that the texts were a scam. The Director of Public Health agreed to discuss this with NHS colleagues.

In response to a question from Councillor Sorba about the use of resources for lateral flow device testing, the Director of Public Health said that the main rationale for using the test was to identify asymptomatic cases that would not otherwise be detected. With regard to false negatives, and those falsely reassured, Lewisham provide messaging in the form of a leaflet and wider messages which state that the negative result was only valid for that moment in time and that they should continue to adhere to current guidelines. Lewisham was trying to achieve the maximum gain from the identification of asymptomatic cases, balanced with the risk that negative results may be used to ignore government guidelines.

In response to a further question from Council Sorba about a government directive to recruit vaccine ambassadors, the Director of Public Health said that Lewisham had recruited over 150 champions who received weekly emails, fortnightly webinars and a lot of work had been done with these champions on information regarding covid 19 vaccinations. More champions would be recruited. Every effort was being made to target messaging to champions who would be in touch with those who were potentially vaccine hesitant and to empower them to spread the messages about covid 19 vaccinations.

Councillor Curran said that he had been advised that some surgeries had been so successful administering the vaccine that they had to wait a week or two before stocks were replenished. He had heard that this had been done deliberately, in part, to ensure that there was an even distribution of the vaccine in each area. He asked whether this was true and whether the distribution could be increased. The Head of Public Health said that she had not heard about this practice but agreed to discuss this with CCG colleagues and provide members with a response in future reports.

The Chair thanked the Director of Public Services and Public Health for their detailed responses.

RESOLVED that the report was noted.

4. Key Decision Plan

The Head of Business and Committee presented this report.

RESOLVED that the report be noted.

**5. Decisions made by the Mayor on 13 January 2021- open session
The Future of PLACE Ladywell**

The Interim Director of Regeneration and Place presented the report

Councillor Muldoon referred to page 29 of the Mayor and Cabinet report, 13 January 2021, and asked whether there was a great demand for commercial spaces on the east side of Lewisham High Street and whether tenants had been identified. The Senior Development & Land Manager advised that all the units were currently let; three through a company called Meanwhile and one through the Council. Officers were working through the long term options for the commercial units and they would be secure until at least October. There were indications that the units were popular and able to be rented because all of the units were currently under leases.

Councillor Codd said that he considered that the retention of the PLACE Ladywell building on the current site was the best option and asked whether Planning would support the sustainable future of the current site for several more years. He had concerns about how long Planning would allow this decision to stand and asked for some assurance that the future of the site would be secured for a number of years.

Council Johnston-Franklin said that PLACE Ladywell was a great design on Lewisham High Street and she asked whether it would be possible to relocate to Slaithwaite Road car park in the future. She also asked whether only 69 homes would be built behind the site if it stays in its current location; this would be a huge drop in the numbers expected at the beginning of this project. She asked whether officers had undertaken a risk assessment. Councillor Johnston-Franklin said that she had been contacted by parents of children currently attending the nursery on the site, expressing their concern at the loss of a very much needed nursery provision. She asked whether spaces had been found in the borough to accommodate these children.

In response to these questions, Councillor Bell said that every development undertaken by Lewisham is project managed. Occasionally, during this process, an unforeseen problem may arise and it was important that decisions change to ensure that this Council does not continue to lose money. The first phase of this project would provide 69 homes, phase 2 would deliver more with PLACE being retained in phase 1.

Councillor Bell said that the nursery had a commercial lease with the Council for 5 years and they were aware that a break in this contract would take place; he understood that this had been discussed with Lewisham Homes on 27 March 2020. In the summer of 2020 it was agreed that the lease of the porta cabin at the rear of the site should be extended until March 2021. Unfortunately the nursery did not advise the parents until 6 January 2021. Lewisham had empathy with the parents, particularly during this pandemic. A meeting would soon be held between parents and CYP officers to consider how Lewisham could support parents. Lewisham had managed this situation correctly in their duty to give notice regarding the nursery closure. An external company had been employed to find alternative provision. 13 sites were identified, 3 were being given serious consideration. He said that Lewisham must not allow the funding from the GLA to be lost, because families were living in cramped temporary accommodation.

The Interim Director of Regeneration and Place clarified that 69 homes could be achieved on site in the first phase, plus 24 retained, plus the further development potential to be realised over time. The number of new homes on the whole site would be 232. The number of affordable rented homes would be 112 if the PLACE building were moved.

The Interim Director of Regeneration and Place, said that he expected the refurbishment project necessary at PLACE accommodation, to be an investment for several years. This would be discussed in the planning process as officers considered phasing of the delivery of construction works.

The Senior Development & Land Manager said that planning colleagues were supportive of the approach being taken. There was temporary planning permission for the PLACE building which would be renewed on a temporary basis and would be on a cyclical basis until officers were in a position to continue with phase 2.

In response to a question about risk assessment at the outset of the project, the Senior Development & Land Manager said that this was an innovative project, something that had not been done in the UK before on this scale. The risk was assessed with professional officers and an employer's agent in charge of checking that the project was being put forward correctly by the contractors. During the tendering process, the costs associated with the project were assessed and considered to be similar. However, the world had changed since the inception of this project. Officers had to consider the tragedy at Grenfell Tower, and the fire in Barking and the subsequent changes in building regulations and building safety. A large amount of the costs will ensure that the building was safe in perpetuity. These changes could not have been foreseen at the beginning of the project.

Councillor Curran expressed his disappointment that the building at PLACE Ladywell could not be relocated as had been anticipated. However, if a lot of money had been saved by not having to keep families in temporary

accommodation, he considered the project to be a success. He asked if the cost benefit analysis included the costs of all consultants.

Councillor Curran also referred to paragraph 7.7 in the report where it states that 'the financial risk associated with the larger scheme is not commensurate with the gain in affordable housing numbers'. He asked for clarification of this statement because the site is large and even 112 affordable homes seemed unambitious compared to the amount of space available. Councillor Curran also asked how officers could ensure that future modular systems would be fully locatable.

In response to one of Councillor Curran's questions on an unambitious number of homes on the site, the Interim Director of Regeneration and Place advised that this was part of the work undertaken by the design team. They would have held discussions with planning colleagues about the appropriate level of development on the site. The headline number was in the region of 260 homes. This was considered to be operating within a reasonable brief to achieve a sizeable scheme. It was further clarified that 260 homes included the relocation of PLACE building too. On the Ladywell site it was being muted that 232 homes could be delivered there. He said that with regard to the perceived small number of homes at the rear of the site, the development at the back must be sympathetic to the front coming forward at some date. Planning colleagues would be looking for his colleagues to produce a master plan for the development of the whole site.

In response to questions from the Chair and Councillor Handley regarding the inability of the structure being relocated as anticipated, the Interim Director of Regeneration and Place said that this project was innovative, and would provide real homes and real value in this borough. It had been delivered at speed, and there was still value in them. He said that where possible, when moving accommodation around, the lesson he had learned was the need to identify the sites from the outset. This would enable a costing based on a particular site. The Council moved at pace in response to a genuine housing need and this could not be criticised. The only refinement to this would be to obtain a firm costing on an actual site.

The Interim Director of Regeneration and Place said that in the report, it did not state that the structure could not be relocated. Officers had considered the cost of relocation, changes in building regulations and other planning considerations, and the risk to relocate the site had been considered too high.

Councillor Millbank said that nursery provision was important and Lewisham would be supporting the nursery to find an alternative site because it would only be available for 5 years. However, she wished to stress that by releasing the site, 10 families would have lifelong tenancies.

RESOLVED that the report be noted.

6. Scrutiny Update Report

Councillor Curran reported that the Sustainable Development Select Committee had referred to Mayor and Cabinet, the recommendation that the Council had a place on the website where advice could be found on how to live more sustainably and reduce carbon footprint.

Councillor Sorba said that the Children and Young People Select Committee made two referrals to Mayor and Cabinet, recommending that two of the cuts proposals should not be taken in this financial year. One was the cut in children's mental health services the other was the cut to health visitors.

He said that the next meeting of this Select Committee would receive the six monthly safeguarding report and members would also consider a six month follow up on the work the Committee had undertaken on temporary accommodation and how it affected families who were placed out of the borough, particularly if they had children attending Lewisham schools.

RESOLVED that the report be noted.

7. Exclusion of the Press and Public.

Agreed.

8. Decisions made by Mayor on 8 December 2020- closed session The Future of PLACE Ladywell

Officers were asked whether the financial costs for relocation were robust. Members were advised that there had been several changes since the beginning of the project including a change in building regulations. In addition, considering a specific site or a series of sites would have enabled officers to consider a cost base. The report was transparent and officers' recommendation was that the PLACE building should not be relocated at this time, but come forward as a second phase in the future.

Members were advised that refurbishment and safety control fire measures would be undertaken to the PLACE building. These works would be on the outside of the building and could be completed with residents in situ. Members were advised of the costings of the upgrade works.

There were no decisions identified for further discussion.

The meeting closed at 10.10pm.

Chair

Agenda Item 2



Overview and Scrutiny Business Panel

Declarations of Interest

Date: 16 February 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive

Outline and recommendations

Members are asked to declare any personal interest they have in any item on the agenda.

1. Summary

1.1. Members must declare any personal interest they have in any item on the agenda. There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests.

1.2. Further information on these is provided in the body of this report.

2. Recommendation

2.1. Members are asked to declare any personal interest they have in any item on the agenda.

3. Disclosable pecuniary interests

3.1 These are defined by regulation as:

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either:
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

4. Other registerable interests

4.1 The Lewisham Member Code of Conduct requires members also to register the following interests:

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25.

5. Non registerable interests

- 5.1. Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

6. Declaration and impact of interest on members' participation

- 6.1. Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take not part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- 6.2. Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph 6.3 below applies.
- 6.3. Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- 6.4. If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- 6.5. Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

7. Sensitive information

- 7.1. There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

8. Exempt categories

- 8.1. There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-
- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
 - (b) School meals, school transport and travelling expenses; if you are a parent or

guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor

- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception).

Agenda Item 3



Overview and Scrutiny Business Panel

Scrutiny of the Council's COVID-19 Response

Date: 16 February 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive and Council Gold Lead

Outline and recommendations

The purpose of this report is to provide an update and assurance to the Overview and Scrutiny Business Panel about the Council's response to COVID-19.

The Overview & Scrutiny Business Panel is recommended to:

- Note this update on the Council's response to COVID-19.

Timeline of engagement and decision-making

- **30 April 2020:** Council Urgency Committee agreed a programme of Council meetings in light of the Council's focus on responding to the immediate challenges of COVID-19.
- **5 May 2020:** Overview and Scrutiny Business Panel (OSBP) agrees an approach to receive a monthly COVID-19 update item that provides a high-level strategic overview of the Council's response to COVID-19
- **26 May 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **23 June 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **21 July 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **18 August 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **September 2020:** Select Committees resume, agreeing work programmes for the rest of the municipal year. On 29 September [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **13 October 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **24 November 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **15 December 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **26 January 2021:** [OSBP discusses update paper on the Council's response to COVID-19.](#)

This report has not been available for five clear working days before the meeting and the Chair is asked to accept it as an urgent item. This report was not available for dispatch until Tuesday 9 February because of the pressures of managing the Council's ongoing response to the COVID-19 pandemic. The report cannot wait until the next meeting because the Committee requires an update each month to assure itself of the current position of the Council in managing the response to the pandemic.

1. Summary

- 1.1. The purpose of this report is to provide an update and assurance for the Overview and Scrutiny Business Panel (OSBP) about the Council's ongoing response to COVID-19.
- 1.2. The COVID-19 update agenda item at OSBP was designed as a temporary mechanism during COVID-19 to replace usual scrutiny arrangements during the pandemic when scrutiny committees were wound down. This agenda item provides a strategic oversight of the management of the response from the Council's Gold lead. This report provides an update on developments since the last report on 26 January 2021 and key metrics used by officers to monitor and manage ongoing response to COVID-19.
- 1.3. This is the tenth COVID-19 summary report received by OSBP.

2. Recommendations

- 2.1. The Overview & Scrutiny Business Panel is recommended to:
 - Note this update on the Council's response to COVID-19.

3. Policy Context

- 3.1. The content of this report is consistent with all the Council's corporate priorities (as outlined in the Corporate Strategy 2018-22) as the need to protect the health and wellbeing of all our residents (particularly the most vulnerable) at the current time underpins the delivery of every commitment within the strategy. However, the recommendations are particularly relevant under the priority of:
 - *Delivering and defending: health, social care and support* – ensuring everyone receives the health, mental health, social care and support services they need
- 3.2. The Coronavirus Act (2020) sets out the temporary emergency measures that enable public bodies, such as local authorities, the NHS and police to respond to the COVID-19 outbreak. These measures are wide-ranging and involve the establishment of new powers and duties as well as changes to existing powers and duties.

4. Background

- 4.1. On 5 May, OSBP agreed that all formal scrutiny activity be channelled through the Overview and Scrutiny Business Panel, which will receive a standing item at each meeting to provide members and the public with a high-level strategic overview and assurance about the Council's response to COVID-19. Full Overview and Scrutiny Committee and all Select Committees ceased operating and all scrutiny activity was channelled through OSBP and specifically the seven scrutiny chairs.
- 4.2. At the AGM in July, Council agreed that Overview and Scrutiny Committee, six Select Committees all began again in September, along with the wider council bodies of planning, licencing, audit etc.
- 4.3. In August, in light of the recommencement of all wider scrutiny bodies, the Chief Executive advised OSBP that officers would consider how best to provide timely information to members through the most relevant channel to avoid duplication of

efforts and reporting.

- 4.4. At the 19 September meeting of OSBP, it was agreed that this regular update paper continue and include key metrics and data collected by officers to support the ongoing response to COVID-19.

5. Lewisham Council's response to COVID-19

- 5.1. On 4 January, following a rapid rise in infections, hospital admissions and case rates across the country, the Prime Minister announced a national lockdown and instructed people to stay at home. The Prime Minister reported that hospitals were under more pressure than they have been at any other point throughout the pandemic. Also on 4 January, the four UK Chief Medical Officers advised that the COVID threat level should move from level four to level five, indicating that if action is not taken NHS capacity may be overwhelmed.
- 5.2. [A full description of national lockdown rules are available on the government website here.](#)
- 5.3. At the time of writing over 100 cases of a new variant of COVID-19 originally detected in South Africa have been identified in the UK. On 1 February 2021, the government announced that additional surge testing and sequencing is being deployed in a number of locations where the COVID-19 variant first identified in South Africa has been found. This enhanced testing is being targeted within specific postcode areas: East of England (EN10), London (W7, N17, CR4), North West (PR9), South East (ME15, GU21) and West Midlands (WS2). At the time of writing there are no cases in Lewisham of the COVID-19 South African variant.
- 5.4. The government has not yet released a plan for how and when lockdown restrictions will be lifted.

Managing critical services

- 5.5. As a result of the new restrictions, the Council is using resources to protect and support critical services. Adult and children's social care services are continuing and our waste collection teams are still collecting bins. Schools are currently only open to vulnerable children and the children of critical workers.
- 5.6. [A summary of changes is available on the Council website.](#)
- 5.7. The performance of critical service delivery is closely monitored by the Council's Gold Group through a daily dashboard of data. The data monitoring dashboard indicates if and when a critical service is struggling due to high demand or absence which will prompt action to provide resources to ensure the continued delivery of critical service.
- 5.8. The Council is beginning to see signs of increased pressure on critical services affecting the ability to operate services as normal. This is in large part due to sickness absence and self-isolation. Council Gold Group are now considering how to increase capacity in critical service areas to ensure continued delivery of services to Lewisham's most vulnerable residents.
- 5.9. Members have requested information regarding the Council's health and social care workforce capacity and resilience. Officers are able to provide information about those areas of the workforce under the Council's control, but not primary or secondary care. Within the internal provider service - which covers critical services – staff availability was at approximately 70% on average across the past year. This figure takes into account long term absence and short term absence related to Covid, self-isolation and usual seasonal illnesses. Normally, staff availability is on average 80% in these services. The service was able to supplement staff absence with Day Centre staff who were unable to provide a building based service due to the closure of the service during lockdown. The highest number of staff with COVID-19 was in January when 12

staff were off sick from the internal provider services at one time across Linkline, Special Duty and the Enablement Care Team. For the assessment teams, which covers the Neighbourhoods, hospital discharge. Adults with Learning Disabilities and community social care advice and information team, there were between 75% to 83% of staff available over the past year. This takes into account annual leave, self-isolation and absence. Normally, staff availability in these services is 87% - 90%.

COVID-19 Action Team

- 5.10. All Council services have been prioritised for the purposes of responding to COVID-19. Staff from non-critical services have been deployed to the Council's COVID-19 Action Team to support critical services and the Council's response to the pandemic. The COVID-19 Action Team replaces the Council's original staff volunteering scheme and is staffed by officers from non-critical service areas who have been deployed to support the Council's response.
- 5.11. As at mid-January, there are currently 140 members of staff working as part of the COVID-19 Action Team. Staff have been deployed to support community testing, test and trace, shielding, personal protective equipment distribution and supporting small businesses claim grants.

Supporting the Clinically Extremely Vulnerable

- 5.12. People classed as clinically extremely vulnerable (i.e. at the greatest risk of severe illness due to COVID-19) were advised to shield at the start of the pandemic – this involved taking additional action to prevent themselves from coming into contact with the virus (e.g. staying at home at all times and avoiding any face-to-face contact)
- 5.13. During the first wave of COVID-19, the Government created a centrally coordinated shielding programme for people who did not have family, friends, neighbours or other nearby networks to assist them. The support offer covered two key areas:
 - Essential groceries – a free, standardised weekly parcel of food and household essentials, and priority delivery slots with supermarkets;
 - Medicines – arrangements to have medicines delivered to people's homes by local community pharmacies or their dispensing doctor
- 5.14. The shielding programme was paused on 31 July and all clinically extremely vulnerable individuals were advised to adopt strict social distancing rather than full shielding measures.
- 5.15. During the second national lockdown in November, around 30 Council staff from the COVID-19 Action Team made proactive contact with about 10,000 Shielding individuals to ensure they were aware of the support available to them. This approach has continued since the move to Tier 4 and third lockdown, when text and email updates were sent to all those shielding. We continue to call all new additions to the shielding list and those who register a support need.
- 5.16. The government announced in January that a further group of residents would be added to the clinically extremely vulnerable cohort. The details are due to be released in mid-February but there could be a further 9,000 residents included.
- 5.17. Community Connections Lewisham (which has developed from the Lewisham Local service delivered during the first lockdown) continues to directly support approximately 50 people, both those who are shielding and those who are not shielding.

Testing

- 5.18. The current Government guidance says that if people have symptoms of COVID-19 they should get a test which can be booked over the phone or online.

- 5.19. Currently in Lewisham there are now three live testing sites for people with coronavirus symptoms: one mobile testing site in Catford, one local testing site open every day in Deptford and a third testing site at Molesworth St in Lewisham town centre.
- 5.20. Residents in care homes are being testing on a monthly basis and care home staff are tested weekly. This identifies asymptomatic cases and supports effective isolation to prevent outbreaks in care homes.
- 5.21. Community Testing is a tool to help identify and isolate individuals who have COVID-19 but do not have symptoms and may inadvertently be spreading the virus. It is thought that as many as 1 in 3 people who have COVID-19 don't have symptoms and will be spreading the virus without realising putting their friends, families and colleagues at risk.
- 5.22. Lewisham Council were approved to undertake Community Testing following a successful bid submitted by the Director of Public Health on the 13th December. On 8 January, the Council opened a Community Testing centre for critical workers without coronavirus symptoms in the Civic Suite, Catford. There is also a dedicated site at Wearside specifically for critical staff who work at the Wearside Depot.
- 5.23. On 25 January, a new Community Testing centre was opened in the Green Man in Downham.
- 5.24. As at 8 February 7,028 tests have been administered in the Community Testing centres with a positivity rate of 1.49%.

Contact tracing

- 5.25. Once someone tests positive for COVID-19, their contacts are identified and asked to self-isolate to prevent further spread of infection. The national contact tracing system, NHS Test and Trace, employs contact tracers to make telephone calls to contacts of positive cases, advising them to self-isolate and to get a test if they develop symptoms. When a positive case is identified in a complex setting, such a school, a health setting, care home or prison, Public Health Specialists working in Local Health Protection Teams work closely with local authorities to manage complex situations and outbreaks. In Lewisham, this function is delivered by the London Coronavirus Response Cell working closely with Lewisham's Public Health team.
- 5.26. Over 100 local authorities in the UK are now delivering local contact tracing systems to supplement the national scheme. Local test and tracing seeks to contact those people that NHS Test and Trace is unable to reach. In addition to telephone based contact, many Councils are including a door knocking element to reach people who are unable to be contacted on the phone. As well as harnessing local authority knowledge of and relationships with local people and places to increase contact tracing performance, local contact tracing also enables Councils to identify resident support needs and connect people with available statutory and voluntary and community sector support.
- 5.27. Lewisham's Local Test and Trace service was launched in mid-November. 52 staff members are currently supporting the service which operates 7 days a week.

Enforcement

- 5.28. All legislation for the new lockdown is in place until March 31 meaning the rules and restrictions may need to be followed until then. The presence of crowded environments, often with individual and group non-compliance with government directives, poses increased risk of COVID-19 infection and contributes to hospitalisation and mortality rates.
- 5.29. Local authority enforcement powers relate mainly to breaches by businesses. The Council's approach seeks to coordinate that activity while providing a visible presence to reassure the general public and engaging the Police for wider enforcement where

necessary.

- 5.30. Officers are providing engagement and education first in preference, and prior to, targeted formal enforcement. The Council's enforcement approach includes:
- Daily tasking of enforcement officers with the police to respond to hot spots and areas of concern.
 - Set up of a single email address and web site form to make it easier to report breaches.
 - Review of enforcement work across the Council to redirect resources where possible to Covid enforcement work and to consider the short term recruitment of additional officers.
- 5.31. By 5 February 5,179 checks and 787 visits had been made to businesses. Where a business is identified as not being compliant the regulations are explained and a further visit made to check the proper arrangements have been put in place.

Vaccinations

- 5.32. Led by the NHS, the national programme to vaccinate the public against COVID-19 disease is designed to reduce severe disease and death amongst those who become infected. A secondary aim is to reduce transmission though it is not yet known how effective vaccination will be in achieving this aim.
- 5.33. We know from epidemiological data that 99% of people who have died from the disease belong to specific population segments, with age presenting the biggest risk factor. Clinical trials have provided data demonstrating that the vaccines available are very effective at reducing severe disease and death.
- 5.34. Phase one of the vaccination programme is prioritising those people who are at greatest risk of severe disease and death. The top four priority groups to be vaccinated, with a target of mid-February are:
1. Residents in a care home for older adults and staff working in care homes for older adults
 2. All those 80 years of age and over and frontline health and social care workers
 3. All those 75 years of age and over
 4. All those 70 years of age and over and clinically extremely vulnerable individuals (not including pregnant women and those under 16 years of age)
- 5.35. Further information and data regarding the vaccination programme will be provided to members by health colleagues.

6. COVID-19 in Lewisham – position as at 5 February 2021

- 6.1. The rate of cases has fallen in the last week both in Lewisham and across London.
- 6.2. The number of new cases has decreased to 884 in Lewisham during the week up to 29 January (most up to date reporting range). Lewisham continues to see a case rate lower than the London average. We continue to monitor the situation daily to enable us to respond appropriately.
- 6.3. The testing rate in Lewisham has dropped below the London average. The positivity rate has slowly fallen but is now above the London average.
- 6.4. Case numbers and infection levels in Lewisham:

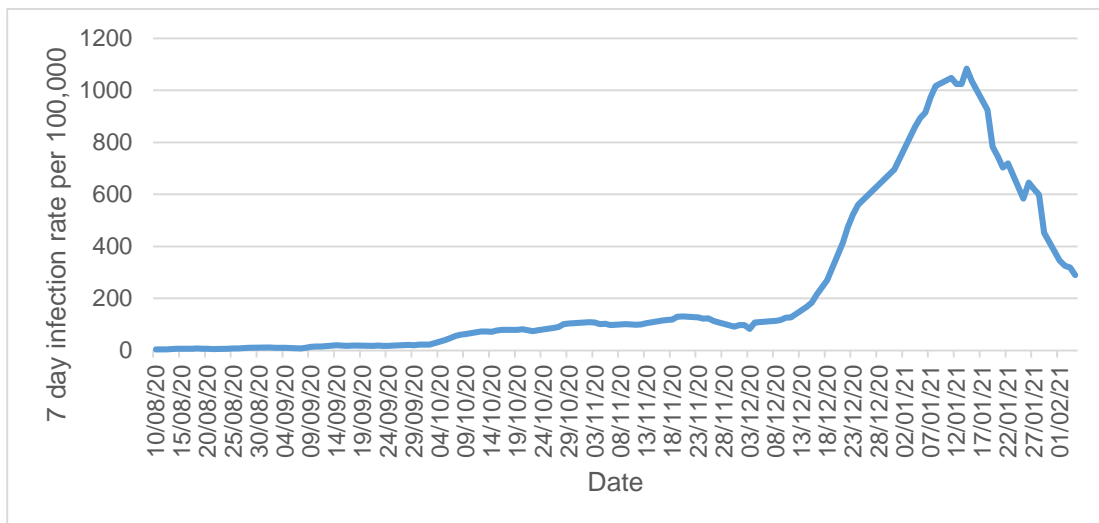
Number of COVID-19 lab confirmed cases in Lewisham

Last 7 days	Last 14 days	Last 21 days	Total cases
884	2,333	4,495	20,307

Rate of lab-confirmed cases in the last 7 days (per 100,000 people)		
Lewisham	London	England
474	495	387

- 6.5. As at 5 February, the weekly testing rate per 100,000 population (7 day moving average) is 365.5, compared to 369.3 at a London level. The seven day test positivity levels (per 100 tests) in Lewisham are 13.6% compared to 13.7% across London.
- 6.6. The graph below shows the 7-day rate of infection per 100,000 in Lewisham since August 2020.

7-day infection rate per 100,000 in Lewisham since August 2020



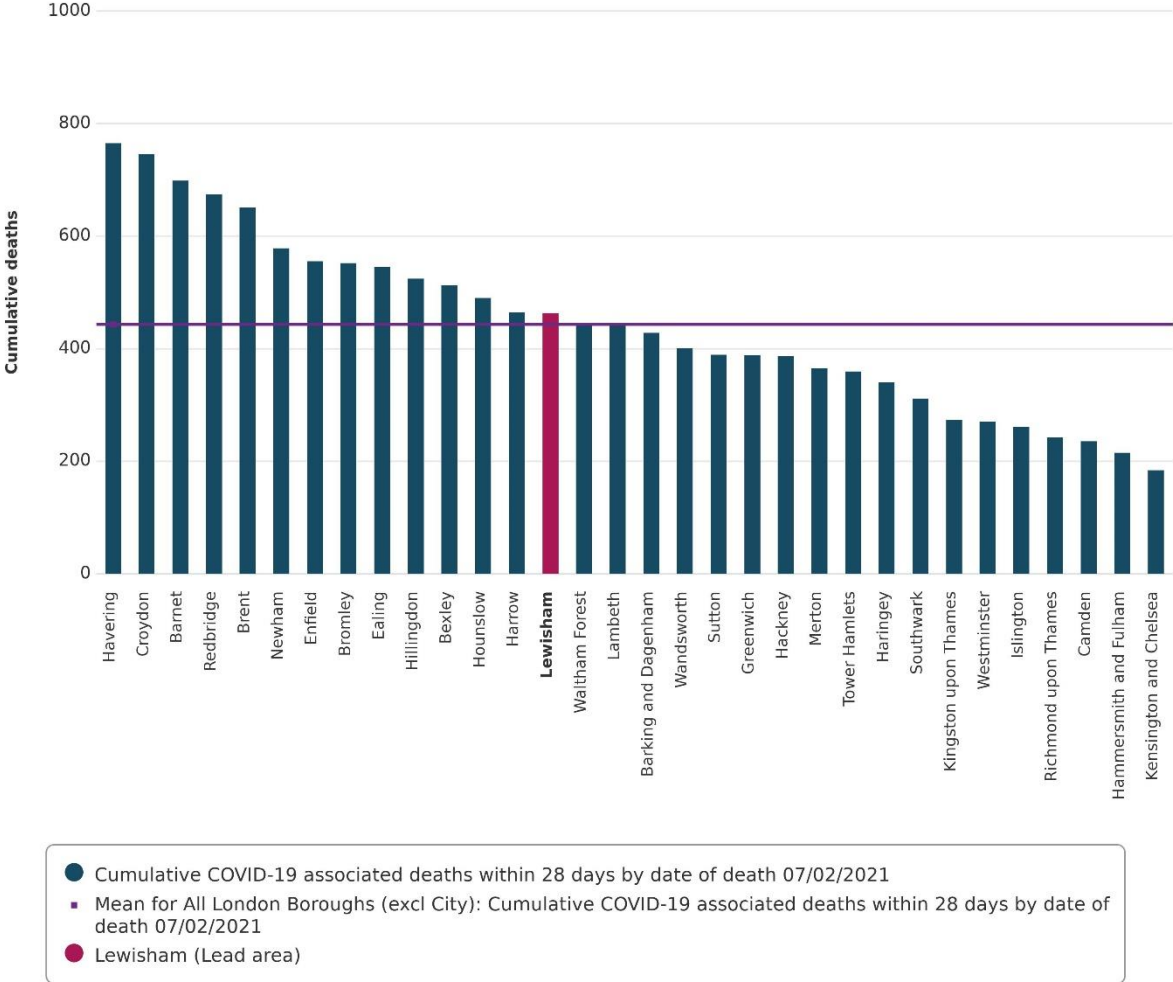
- 6.7. The R number is the average number of secondary infections produced by a single infected person. An R number of 1 means that on average every person who is infected will infect 1 other person, meaning the total number of infections is stable. If R is 2, on average, each infected person infects 2 more people. If R is 0.5 then on average for each 2 infected people, there will be only 1 new infection. If R is greater than 1 the epidemic is growing, if R is less than 1 the epidemic is shrinking. The higher R is above 1, the more people 1 infected person infects and so the faster the epidemic grows.
- 6.8. As at 5 February, the reproduction (R) number for London is: **0.6 - 0.8**

Mortality in Lewisham

- 6.9. There are two primary sources of information on COVID-19 mortality in all settings in Lewisham – Office of National Statistics (ONS) and Lewisham Registered Deaths.
- 6.10. ONS data is currently the only official, verified source of COVID-19 deaths registered in the UK that is available down to a local authority level. The data is published fortnightly and the numbers will therefore differ to the local registered deaths data that is available prior to verification by ONS. [This data is publically available from the ONS website.](https://www.ons.gov.uk/coronavirus)

- 6.11. The Public Health Team now routinely receive details of all deaths registered at Lewisham Registry Office on a weekly basis. This information is considered highly confidential and sensitive. It is also shared before the official data verification process undertaken by ONS and for these reasons it is not for wider publication.
- 6.12. A total of 464 deaths from COVID-19 have been registered in Lewisham and verified by ONS up to 7 February 2021 from the beginning of 2020.

Cumulative COVID-19 associated deaths by date of death where the death was within 28 days (07/02/2021) for All London Boroughs (excl City)

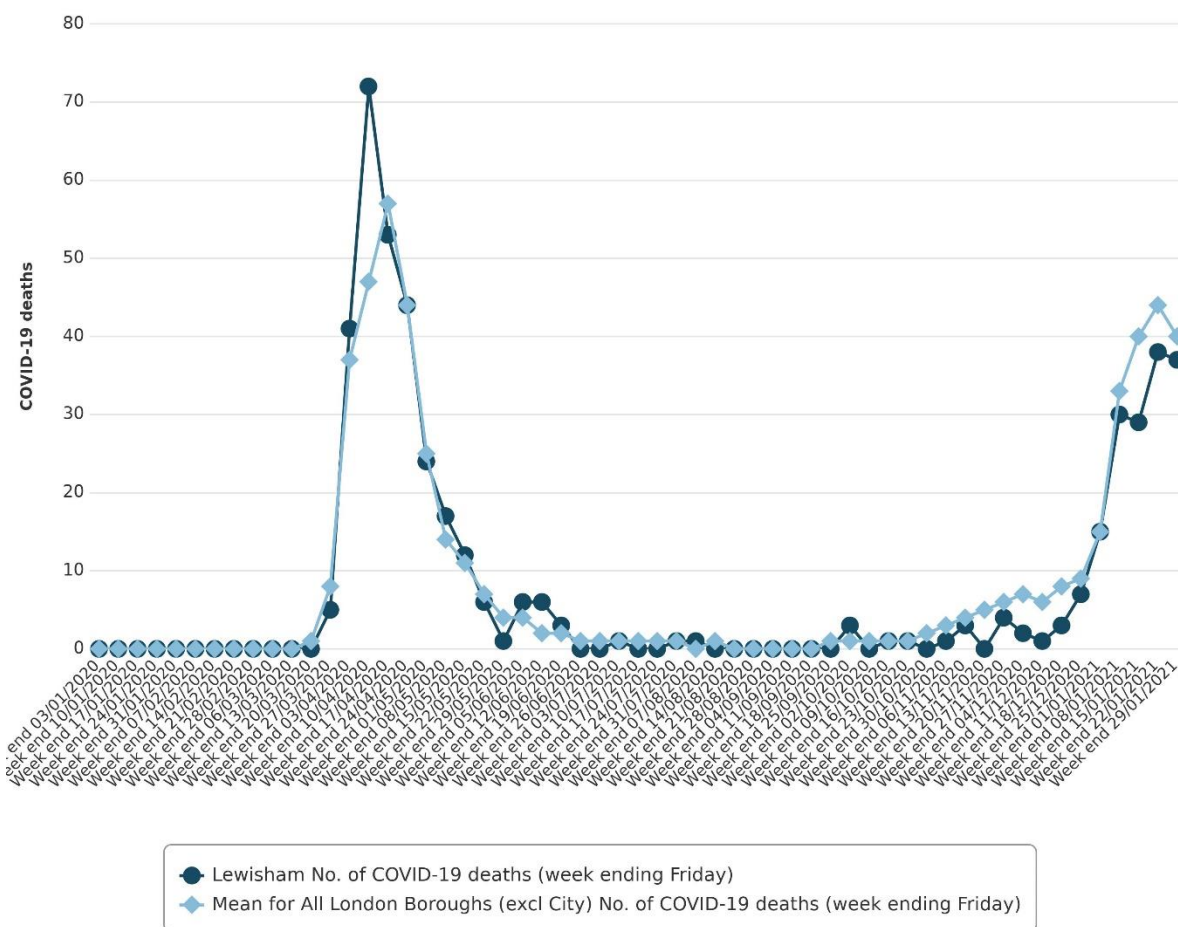


Source: Public Health England

Powered by LG Inform

- 6.13. Lewisham has the 14th highest cumulative number of deaths from COVID-19 of all London boroughs, just over the London mean.
- 6.14. The graph below illustrates the number of deaths from COVID-19 in Lewisham compared to the mean for all London Boroughs between January 2020 and 29 January 2021 (latest available data).

Number of COVID-19 deaths (week ending Friday) (from Week end 03/01/2020 to Week end 29/01/2021) for Lewisham



Source:
Office for National Statistics

Powered by LG Inform

6.15. Up to 29 January 2021 there had been 28 COVID-19 deaths registered as occurring in care homes in Lewisham

7. Financial implications

7.1. The Council is facing in-year financial pressures due mainly to the need to ensure that throughout the COVID-19 pandemic the Council continues to protect its residents and maintain front line critical services.

8. Legal implications

- 8.1. The Coronavirus Act 2020 received Royal Assent on 25 March this year. It gives the Government emergency powers to combat the COVID 19 pandemic. The provisions of the Act are time-limited for two years, though this period may be shortened by ministerial direction. In addition the Act is subject to Parliamentary review every 6 months.
- 8.2. The Act enables the Government to restrict or prohibit public gatherings, control or suspend public transport, order businesses such as shops and restaurants to close, temporarily detain people suspected of COVID-19 infection, suspend the operation of ports and airports, enrol medical students and retired healthcare workers in the health services, relax regulations to ease the burden on healthcare services, and assume control of death management in particular local areas.
- 8.3. Many of its provisions are specific to local government. For example the Act

temporarily suspends local authorities' legal duty to meet the care needs of all people who are eligible under the Care Act 2014. Instead, councils will have a duty to provide care only if necessary to avoid breaching a person's rights under the Convention of Human Rights (ECHR). However as set out in the report, the Council has not sought to rely on any of the easements to the Care Act allowed in the Coronavirus Act.

- 8.4. The Act also makes provisions for elections and annual general meetings to be deferred and for council meetings to be held remotely.
- 8.5. A number of directions have been made to legislative provisions using the Coronavirus provisions. For example, the Secretary of State issued a direction on 31 March 2020 to Ofqual about the calculation of students' GCSE, AS and A level results and on 9 April in respect of technical qualifications though many of the government's intentions for local government have been expressed through non statutory guidance. Whilst having no statutory force, the Council would be well advised to have regard to this guidance, and only departing from it with good reason, particularly bearing in mind that the Secretary of State retains the power to issue directions if necessary.
- 8.6. Under Section 17 Crime and disorder Act 1998 the Council has a duty in the exercise of its functions to consider the impact of all their functions and decisions on crime and disorder in their local area.
- 8.7. Section 12 of the Health and Social Care Act inserted a new section 2B into the NHS Act 2006 to give a local authority a new duty to take such steps as it considers appropriate to improve the health of the people in its area. The steps in this report are consistent with that duty.
- 8.8. Under S3 Local Government Act, 1999 the Council must make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This duty remains even in these exceptional circumstances.

9. Equalities implications

- 9.1. There is emerging evidence that suggests a disproportionate impact of COVID-19 on groups with protected characteristics. National research shows there are significant health inequalities affecting Black African and Caribbean communities, which are perpetuated by inequalities in the wider determinants of health such as housing, employment and education. These have been exacerbated by COVID-19 and may underpin some of the excess deaths in these populations.
- 9.2. Lewisham Council and Birmingham City Council are partnering to conduct a review gather insights on health inequalities within Black African and Caribbean communities in Birmingham and Lewisham asking 'how do we break the cycle of inequality?'. The Council has also submitted evidence to the Women and Equalities Committee about the different and disproportionate impact that the Coronavirus – and measures to tackle it – is having on people with the protected characteristics under the Equality Act.
- 9.3. The Council is supplementing this work with an extensive impact assessment of COVID-19 on the borough, with a focus on those with protected characteristics.
- 9.4. The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 9.5. In summary, the Council must, in the exercise of its functions, have due regard to the need to:
 - eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - advance equality of opportunity between people who share a protected

characteristic and those who do not

- foster good relations between people who share a protected characteristic and those who do not
- 9.6. It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed in the paragraph above.
- 9.7. The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for members, bearing in mind the issues of relevance and proportionality. They must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 9.8. The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:
- <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-codes-practice>
 - <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance>
- 9.9. The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
- The essential guide to the public sector equality duty
 - Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty: A guide for public authorities
 - Objectives and the equality duty. A guide for public authorities
 - Equality Information and the Equality Duty: A Guide for Public Authorities
- 9.10. The essential guide provides an overview of the equality duty requirements
- The essential guide to the public sector equality duty
 - Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty
 - Equality objectives and the equality duty
 - Equality information and the equality duty
- 9.11. The essential guide provides an overview of the equality duty requirement including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:

- <https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance>

10. Climate change and environmental implications

- 10.1. There are no direct climate change and environmental implications arising from this report.

11. Crime and disorder implications

- 11.1. There are no direct crime and disorder implications arising from this report.

12. Health and wellbeing implications

- 12.1. There are no direct health and wellbeing implications arising from this report, however it should be acknowledged that COVID-19 presents a serious threat to the health and wellbeing of Lewisham's residents, as it does across the world. The Council's response and recovery objectives are rooted in promoting good public health and safety for Lewisham's residents.

13. Background papers

- 13.1. [Overview and Scrutiny Business Panel 5 May 2020 - Scrutiny of the Council's COVID-19 Response](#)
- 13.2. [Overview and Scrutiny Business Panel 26 May 2020 - Scrutiny of the Council's COVID-19 response.](#)
- 13.3. [Overview and Scrutiny Business Panel 23 June 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.4. [Overview and Scrutiny Business Panel 21 July 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.5. [Overview and Scrutiny Business Panel 18 August 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.6. [Overview and Scrutiny Business Panel September 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.7. [Overview and Scrutiny Business Panel October 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.8. [Overview and Scrutiny Business Panel November 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.9. [Overview and Scrutiny Business Panel December 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.10. [Overview and Scrutiny Business Panel January 2020 – Scrutiny of the Council's COVID-19 response.](#)

14. Glossary

Term	Definition
Council Gold	A gold/silver/bronze command structure is a hierarchy used by the emergency services and other public sector organisations (including local authorities) to manage the response to major incidents. Gold command is responsible for formulating a strategy for dealing with the incident and has overall control of resources.
COVID-19	Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. The three main symptoms of COVID-19 are a high temperature and a new, persistent cough, and loss or change in sense of smell or taste.
Overview and Scrutiny Business Panel	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>Overview & Scrutiny Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially “calling in” key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews.</p>
Shielding	Those who are at the greatest risk of severe illness and have been advised to shield by the NHS.

15. Report author and contact

- 15.1. If there are any queries about this report, please contact Charlotte Parish, Principal Officer – Policy, Service Design and Analysis by email charlotte.parish@lewisham.gov.uk.



Overview and Scrutiny Business Panel

Decisions made by Mayor and Cabinet

Date: 16 February 2021

Key decision: Yes

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider decisions taken at a meeting of the Mayor and Cabinet held on 10 February 2021 in open session

1. Recommendation

To consider decisions taken by the Mayor on 10 February 2021, which will come in to force on 17 February 2021 unless called in by the Overview & Scrutiny Business Panel on 16 February 2021.

2. Background

2.1 The Mayor and Cabinet considered the following decisions on 10 February 2021.

- i. Budget Strategy
- ii. Modern Slavery Statement 2021 Lewisham Housing Allocations Policy Review
- iii. Lease arrangement with Lewisham Homes for Next Steps Accommodation
- iv. Highways and Traffic Works Partnering Contract

2.2 The notice of the decision in respect of this report is attached below.

2.3 Under the provisions of Standing Orders Part IV E 14, Members may call in an executive decision within 7 days. If this report is not called in, the decisions will come into force on 17 February 2021.



NOTICE OF DECISIONS MADE BY THE MAYOR & CABINET

The Mayor and Cabinet made the following decisions on February 10 2021. All recommendations shown were agreed by a 9-0 vote of voting members in attendance.

Decisions will become effective on February 17 2021 unless called in by the Overview & Scrutiny Business Panel on February 16 2021.

1. **Budget Update**

Having considered an officer report, and a presentation by the Cabinet Member for Finance and Resources, Councillor Amanda De Ryk, the Mayor and Cabinet agreed that:

- (1) the changes to the 2021/22 to 2023/24 Capital programme be noted and Council be recommended to approve the 2021/22 to 2023/24 Capital Programme of £556.3m, as set out in section 5 and Appendix A;
- (2) Council be recommended to approve a Band D Council Tax for 2021/22 of £1,379.96 for the Council's element, an increase of 4.99% (including a social care precept of 3%), based on a General Fund Budget Requirement of £243.100m for 2021/22;
- (3) Council be asked to note the Greater London Authority (GLA) precept being increased by £31.59 to £363.66 (Band D equivalent), a 9.5% increase from its 2020/21 level;
- (4) Council be asked to approve an overall total Band D Council Tax for 2021/22 of £1,743.62, a 5.91% increase, to include the GLA precept;
- (5) Council be recommended to approve on 3 March 2021, the statutory calculation of the Budget Requirement for Lewisham for 2021/22, as at Appendix B;
- (6) Council be recommended to approve on 3 March 2021, the motion on the budget, as at Appendix C, including any modifications made to the proposals published in the 2021/22 Budget Report;

(7) the provisional and estimated precept and levies from the GLA and other bodies as detailed in Appendix D be noted and authority be delegated to the Executive Director for Corporate Resources to include any changes to these in the report for Council;

(8) the final settlement figure for 2021/22 is being debated in parliament on 10 February and authority be delegated to the Executive Director for Corporate Resources to include any change to the provisional settlement of £123,304,020 in the report for Council with any difference covered from provisions and reserves as necessary;

(9) there was no response from Business Rate payers to the consultation on the draft Budget which took place from 11 January 2021 to 1 February 2021. With further information as provided in section 5;

(10) the revised 2021/22 to 2023/24 prudential borrowing numbers be noted as laid out in tables six to eight;

(11) the Section 25 Statement from the Chief Finance Officer be endorsed as attached at Appendix E;

(12) the work being undertaken with respect of cut proposal C-22 be noted with a further report to return to Mayor and Cabinet;

(13) the Council's application to bid for S31 grant funding of up to £3.2m from the Government's Public Sector Decarbonisation Scheme be approved; and

(14) Authority be delegated to the Executive Director for Housing, Regeneration and Public Realm the procurement and delivery of Public Sector Decarbonisation Scheme works in consultation with the Executive Director for Corporate Resources for the inclusion of this within the capital programme for 2021/22.

2. Modern Slavery Statement 2021

Having considered an officer report, and a presentation by the Cabinet Member for Safer Communities, Councillor Brenda Dacres, the Mayor and Cabinet agreed that:

(1) the potential impact of the adoption of Lewisham's Modern Day Slavery and Human Trafficking Statement for 2021-2022 on current and future arrangements, including with partners as set out be noted; and

(2) the Modern Day Slavery and Human Trafficking Statement for 2021-2022 be approved.

3. Lease arrangement with Lewisham Homes for Next Steps Accommodation

Having considered an officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that authority be delegated to the Executive Director for Housing, Regeneration and Public Realm, in consultation with the Director of Law, Governance & HR, to grant a lease of the Sydney Arms to Lewisham Homes Limited should this be required and to agree the final terms of the lease and all associated documentation.

4. Highways and Traffic Works Partnering Contract

Having considered an officer report, and a presentation by the Cabinet Member for Environment & Transport, Councillor Sophie McGeevor, the Mayor and Cabinet agreed that:

- (1) the strategy for highway service delivery via works contracts as set out be approved;
- (2) the current Highways Maintenance & Planned Works procurement exercise be ceased;
- (3) a one year extension of the current Highways Maintenance & Planned Works, to March 2022 be approved to align the end date with the Highways Footway works Contract (*Footway works*) and the Highways Resurfacing Works Contract (*Carriageway Works*)) at a cost of £2.8 million; and
- (4) a new procurement of a new consolidated Highways Works Partnering Contract be approved for a period of 8 years, with the option to extend for a further 2 years.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU
February 11 2021



Overview and Scrutiny Business Panel

Scrutiny Update

Date: 16 February 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Assistant Chief Executive (Overview and Scrutiny Manager)

Outline and recommendations

The purpose of this item is for Members to receive an oral update from Select Committee Chairs on any scrutiny activity related to their Committee that they wish to bring to the Panel's attention. The Overview and Scrutiny Manager may also provide an update if the Select Committees have met since the last Business Panel meeting.

1. Summary

- 1.1. The intention of this item is to provide Members with an update on current scrutiny activity.

2. Recommendation

- 2.1. Members are asked to discuss and note any information provided.

3. Scrutiny Update

- 3.1 The second round of budget cuts were considered by all the Select Committees at the following meetings:
 - Healthier Communities - 13 January
 - Safer Stronger Communities – 14 January
 - Sustainable Development – 14 January
 - Children and Young People – 21 January
 - Housing – 28 January
 - Public Accounts – 2 February.
- 3.2 The Public Accounts Select Committee submitted a referral on the cuts to Mayor and Cabinet, on its behalf and on behalf of the other Select Committees that also wished to formally comment on the proposals. Mayor and Cabinet considered the budget cuts at

its meeting held on 3 February 2021 and authorised officers to carry out consultations where public consultation was necessary in relation to specific proposals and report back to the Mayor with the outcome, for a decision to be made. This included the proposal on local Child and Adolescent Mental Health Services (subject of a scrutiny referral) with work to be done on a contingency arrangement alongside the consultation, and brought forward in a future report to Mayor and Cabinet. Mayor and Cabinet also received [this response](#) to the referrals made by the Select Committees.

3.3 The Select Committee work programmes are attached at Appendix A.

3.4 The agendas for the March Select Committee meetings may be amended once Members and officers have discussed the implications of the ongoing pandemic response in terms of the capacity of the organisation to attend and support the current schedule of formal meetings.

3.5 Select Committee Chairs will be invited to provide an oral update on any scrutiny activity related to their committee that they wish to bring to the Panel's attention.

4 Financial implications

4.1 Scrutiny work is managed within existing budgets. Formal recommendations to the Mayor arising out of any specific work items within select committee work programmes are evaluated in the usual way through the process of formal reports. There are no direct financial implications arising from this report.

5 Legal implications

5.1 There are no direct legal implications arising from this report.

6 Equalities implications

6.1 The delivery of the Council's equalities objectives is to be achieved through the delivery of all of the Council's strategies, plans and procedures. As such, all select committees and other scrutiny bodies, when planning their work and scrutinising items, bear in mind the delivery of the Council's equality objectives.

6.2 Scrutiny tries to make sure that its work reflects the diversity of Lewisham's communities and that the views of residents are fairly represented in scrutiny processes. Any recommendations arising from scrutiny work support the Council's corporate strategy and reflect the needs of local residents.

7 Climate change and environmental implications

7.1 There are no direct climate change or environmental implications arising from this report.

8 Crime and disorder implications

8.1 There are no direct crime and disorder implications arising from this report.

9 Health and wellbeing implications

9.1 There are no direct health and wellbeing implications arising from this report.

10 Glossary

Term	Definition
Overview & Scrutiny	Overview and scrutiny is the way in which Mayor and Cabinet (the 'Executive'), officers and external organisations are held to account for the decisions that they make. It is led by councillors who are not members of the Executive. They also influence policy development and investigate issues of local concern, making recommendations for improvement.
Overview and Scrutiny Committee	A committee made up of all non-executive councillors which carries out scrutiny focussing on strategic and cross cutting issues.
Overview & Scrutiny Business Panel (OSBP) and Education OSBP	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>OS Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially "calling in" key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews (and can call-in) key decisions that are education matters.</p>
Select Committee	Lewisham has six Select Committees (sub-committees of the Overview and Scrutiny Committee), each made up of non-Executive councillors and responsible for scrutinising a specific service area. Select Committees gather evidence to help them review policies and performance and make recommendations to improve outcomes for residents.
Select Committee Work Programmes	The annual programme of work setting out the matters which each select committee will scrutinise over the year.

11 Report author and contact

- 11.1 Charlotte Dale, Overview and Scrutiny Manager, 0208 31 48286, charlotte.dale@lewisham.gov.uk

Appendix A – Select Committee Work Programmes

Safer Stronger Communities Select Committee 2020/21

Work Item	Type of review	Strategic Priority	Delivery deadline	9th-Sep	1st-Dec	14th-Jan	1st-Mar	Next Municipal Year
Budget	Standard Item	CP1-CP7	Sep-20					
Confirmation of Chair and Vice-Chair	Constitutional requirement	CP1	Sep-20					
Select Committee Work Programme 2020/21	Constitutional requirement	CP1,CP4 and CP7	Sep-20					
Equalities in-depth review	Performance monitoring	CP1	Sep-20		Response			
Stop and Search and Prevent review response and update	Performance monitoring/in-depth review	CP1 + CP7	Dec-20					
Update from Local Police	Standard Item	CP7	Dec-20					
Q&A with Director of HR	Performance monitoring	CP1	Jan-21					
Q&A Cabinet Member for Democracy, Refugees and Accountability	Performance monitoring	CP1	Mar-21					
Violence Against Women and Girls Strategy	Pre-decision	CP1 and CP7	Jan-21					TENTATIVE
YOS progress and challenges inc. update on changes to the probation service and lessons from COVID response	performance monitoring	CP7	Jan-21					
Safe Lewisham Plan	Performance monitoring	CP7	Mar-21					TENTATIVE
Local Assemblies Review and future inc. NCIL	performance monitoring	CP1	Mar-21					TENTATIVE
Lewisham Libraries- Future and Transformation inc annual report	Performance monitoring	CP1	Mar-21					TENTATIVE

Information Reports, briefings and minutes

Equalities Data Digest	Performance monitoring	CP1 + CP7	on-going					
Public Health Approach to Violence Reduction	Performance monitoring	CP7	on-going					

	Item completed
	Item on-going
	Proposed timeframe

Housing Select Committee work programme 2020/21 - work programme

Item	Type	Priority	Delivery	15-Sep	18-Nov	28-Jan	09-Mar
Confirmation of Chair and Vice Chair	Constitutional req	CP2	Sep				
Financial stabilisation - budget update and medium term plan	Standard item	CP2	Sep				
The Impact of COVID-19 on Housing	Standard item	CP2	Sep				
Housing Strategy 2020-26 and Homelessness and Rough Sleeping Strategy 2020-22	Standard item	CP2	Sep				
Work programme 2020-21	Constitutional req	CP2	Sep				
Budget cuts proposals	Standard item	CP2	Nov				
Overcrowding referral	M&C response	CP2	Nov				
Allocations policy	Standard item	CP2	Nov				
Homelessness	Standard item	CP2	Jan				
Shared ownership	Standard item	CP2	Jan				
Fire safety	Performance monitoring	CP2	Mar				
Lewisham Homes business plan	Standard item	CP2	Mar				

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Information reports, briefings and visits	Type	Priority	Delivery				
Lewisham Homes annual report and business plan	Performance monitoring	CP2	Sep				
Allocations policy review	Chair's briefing	CP2	Oct				
Shared ownership at L&Q	Chair's briefing	CP2	Oct				
Shared ownership at Hyde	Chair's briefing	CP2	Nov				
Regenter B3 annual report and business plan	Performance monitoring	CP2					
Annual lettings plan	Performance monitoring	CP2					
Rent and service charge increases	Performance monitoring	CP2					
New homes programme updates	Performance monitoring	CP2					

	Item completed
	Item on-going
	Proposed timeframe

Sustainable Development Select Committee work plan 2020-21

Item	Type	Corporate priority	15-Sep-20	12-Nov-20	14-Jan-21	04-Mar-21
Financial stabilisation - budget update and medium term plan	Standard item	All				
Catford Town Centre Regeneration: masterplan framework	Performance monitoring	CP2,4,6				
Railway Children urban national park: neighbourhood plans and environmental protection	Standard item	CP6				
Lower Sydenham and Bell Green vision study	Policy development	CP6				
Budget cuts	Standard item	All				
A21 Development Strategy	Policy development	CP2,4,6				
Small sites SPD	Policy Development	CP2,4,6				
Climate Emergency action plan	Policy development	CP6				
Implementation of the transport strategy: walking, cycling and healthy neighbourhoods	Standard item	CP6				Tbd
Planning policy: delivery of affordable housing in new developments	Standard item	CP6				Tbd

Information items

Children and Young People Select Committee 2020/21

Programme of Work

Work Item	Type of item	Strategic Priority	21-Sep	26-Nov	21-Jan	04-Mar
Election of the Chair and Vice-Chair	Constitutional requirement					
Select Committee work programme 2019/20	Constitutional requirement	CP3				
Stabilisation Budget	standard item	CP3				
Children's Social Care update	Performance monitoring	CP3 & CP5				
BAME school attainment, inc diversity of governing bodies	standard item	CP3				
Budget and cuts proposals	standard item	CP3&5				
CAMHS transformation plan - Norman Lamb	performance monitoring	CP3&5				
Corporate Parenting and LAC Annual Report	performance monitoring	CP3 & CP5				
SEND - transition between young people and adult services	Performance monitoring	CP3&5				
Early Help	policy development	CP3 & 5				
Safeguarding, inc child exploitation	standard item	CP3, 5 & 7				
How living in temporary accommodation affects children and young people - 6 month follow up	In-depth review	CP3				

Briefings and visits

Young Mayor and Advisors	informal meeting	CP3 & CP5			14-Dec	
Impact of GCSE/ A Level results algorithm on Lewisham pupils	For information	CP3	cancelled due to insufficient data			
Elective Home Education, inc unregulated education settings	for information	CP3				postpone to next municipal year
Response from Mayor and Cabinet: children in temporary accommodation indepth review	in depth review	CP3 & CP5				consider alongside 6 month follow up
Briefing - how the Comprehensive Spending Review will affect Lewisham	briefing	CP3&CP5				
Safeguarding annual report (formerly LSCB)	Performance Monitoring	CP3 & CP5				availability tbc

	Item completed
	Item on-going
	Item outstanding
	Proposed timeframe
	Item added

Healthier Communities Select Committee work programme 2020/21

Item	Type	Priority	Delivery	23-Sep	11-Nov	13-Jan	25-Feb
Confirmation of Chair and Vice Chair	Constitutional req	CP5	Sep				
Work programme 2020-21	Constitutional req	CP5	Sep				
Financial stabilisation - budget update and medium term plan	Standard item	CP5	Sep				
Lewisham system recovery plan	Standard item	CP5	Sep				
Leisure centres performance management	Standard item	CP5	Sep				
Safeguarding referral	M&C response	CP5	Sep				
Budget cuts proposals	Standard item	CP5	Nov				
The scope of the Birmingham and Lewisham African & Caribbean Health Inequalities Review	Standard item	CP5	Nov				
Pathology arrangements	Standard item	CP5	Nov				
Adult social care review update	Standard item	CP5	Feb				
Better Care Fund review update	Standard item	CP5	Feb				

Information reports, briefings and visits	Type	Priority	Delivery				
Lewisham Adult Safeguarding Board (LASB) annual report	Performance monitoring	CP5	Sep				
Lewisham and Greenwich NHS Trust (LGT) quality account	Performance monitoring	CP5					
South London and Maudsley NHS Trust (SLaM) quality account	Performance monitoring	CP5					
Adult Learning Lewisham (ALL) annual report	Performance monitoring	CP5	tbc				
Migrant charging update	Performance monitoring	CP5	tbc				
Annual public health report	Performance monitoring	CP5	Feb				

	Item completed
	Item on-going
	Proposed timeframe

Public Accounts Select Committee Work Programme 2020-21

Item	Type of item	Corporate priority	24-Sep-20	03-Dec-20	02-Feb-21	17-Mar-21
Income generation and commercialisation review 2019-20	In-depth review	All	Final report			
Financial stabilisation - budget update and medium term plan	Performance monitoring	All				
Children's social care	Standard item	All, CP3				Tbd
Budget cuts	Performance monitoring	All				
Council budget 2021-22	Policy development	All				
Cost pressures in the Public Realm division	Standard item	All, CP6				Tbd
Capital programme	Standard item	All				Tbd
Financial forecasts 2020-21	Performance monitoring	All				Tbd
Adult social care review	Standard item	All				Tbd

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Corporate Priorities

Priority

1	Open Lewisham	CP 1
2	Tackling the Housing Crisis	CP 2
3	Giving Children and young people the best start in life.	CP 3
4	Building an inclusive local economy	CP 4
5	Delivering and defending: health, social care and support	CP 5
6	Making Lewisham greener	CP 6
7	Building Safer Communities	CP 7



Overview and Scrutiny Business Panel

Key Decision Plan

Date: 16 February 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to receive a draft copy of the statutory Key Decision Plan and an explanatory appendix

1. Recommendation

It is recommended that the Business Panel receives and comments on the draft Key Decision Plan

FORWARD PLAN OF KEY DECISIONS

Forward Plan February 2021 - May 2021

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty 0208 3149327, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
December 2020	2021/22 Budget Update	10/02/21 Mayor and Cabinet	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	This report provides the Mayor with updates to the 2021/22 Budget Report, presented to Mayor and Cabinet on the 3 February 2021. The purpose of this report is to finalise the 2021/22 budget for consideration by the Council on 24 February 2021.
November 2020	Determined Admissions Arrangements 2022-23	10/02/21 Mayor and Cabinet	Linda Fuller, Team leadert Admissions & Appeals and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance	This report seeks approval for the local authority's admissions arrangements for the academic year 2022/23. The arrangements include: The admissions policy for mainstream community schools; The pan London admissions schemes for the planned reception and secondary transfer rounds; the locally coordinated in year admissions scheme; and the Published Admissions Number (PAN) for all community mainstream schools.
December 2020	Highways and Traffic Works Partnering Contract	10/02/21 Mayor and Cabinet	Zahur Khan, Director of Public Realm and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	The report reviews the recent and ongoing Highways Maintenance & Planned Works procurement exercise, assesses future strategic need and recommends a procurement route to benefit the council.
December 2020	Modern Slavery Statement 2021	10/02/21 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Brenda Dacres, Cabinet Member for Safer Communities	The Modern Slavery Statement 2021 sets out Lewisham Council's commitment to the opposition of modern day slavery and human trafficking and sets out the role it plays as a public sector organisation, together with its partners, to drive the identification, recognition, raising of awareness and disruption of this abhorrent crime.
	Lewisham Homes for Next Steps Accommodation Programme	10/02/21 Mayor and Cabinet	Rachel Dunn, Housing Partnerships and Service Improvement Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
December 2020	Permission to extend current Removal, Storage and Disposal	16/02/21	Martin Skipper and Councillor Paul Bell,	Awaiting summary

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
	of Abandoned Vehicles and other Nuisance Vehicle Services Contract	Executive Director for Housing, Regeneration & Environment	Cabinet Member for Housing & Planning	
	COVID-19 Related Contract Extensions including Stop Smoking, National Health and Community Equipment	16/02/21 Executive Director for Community Services	Iain McDiarmid and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	Extensions to formal contracts across multiple services as a result of Covid-19, including; stop smoking service, nhs checks, specialist support for Gypsy Roma community, supported housing services for homeless adults and young people and primary care
December 2020	2020/21 Budget	03/03/21 Council	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	The purpose of this report is to set out the overall financial position of the Council in relation to 2020/21 and to set the Budget for 2021/22. This report allows the Council Tax to be agreed and housing rents to be set for 2021/22. It sets the Capital Programme for the next three years and the Council's Treasury Strategy for 2021/22. The report also provides summary information on the revenue budget cut proposals that were presented at Mayor & Cabinet on the 9 December 2020 and the 3 February 2021 for implementation in 2021/22. The approval and successful delivery of these cuts is required in order to help balance the budget for 2021/22 and prepare to address the budget requirement for 2022/23.
	The Shaftesbury Centre Approval of S106 funding for Housing Development	10/03/21 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning	Request for s106 funding from Lewisham for a unique development that will provide 33 temporary accommodation units at social rent, with 100% LBL nomination rights.
September 2020	Catford Regeneration Partnership Ltd Business Plan 2020-21	10/03/21 Mayor and Cabinet	Kplom Lotsu, SGM Capital Programmes and Councillor Paul Bell, Cabinet Member for Housing & Planning	Annual consideration of the company's Business Plan.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
	Approval of award of building contract for 43 & 45 Bromley Road	10/03/21 Mayor and Cabinet	Adam Platts, Project Manager and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	Note – this report is going to OSBP on 16 Feb. Uncertain if it is required on the KD plan.
June 2020	Climate emergency action plan update	10/03/21 Mayor and Cabinet	Martin O'Brien, Climate Resilience Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	The Climate Emergency Action Plan agreed on the 11 March 2020 (item 282) included proposals for Mayor and Cabinet to undertake an annual review of progress.
September 2020	Building for Lewisham Package A s105 & demolition budget approval	10/03/21 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning	To seek approval for the Demolition budget for schemes using the Small Sites Small Builders GLA Grant and to report S105 consultation outcomes.
June 2020	Conversion of 77 Amersham Road and 114-116 Manor Avenue to temporary housing	10/03/21 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	This report relates to potential opportunities in various locations across the borough for converting properties for use as temporary housing for homeless households. The report sets out the properties, the early design work and the viability based on those designs. The report will request a budget to complete design work, submit planning applications (where applicable) and a budget to complete the work.
August 2020	Occupational Health Employee Assistance Programme contract	10/03/21 Mayor and Cabinet	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	An extension of the Occupational Health/Employee Assistance Programme contract was approved for a period of one year due to COVID19. The existing contract expires in 2021. Approval is sought to tender for a new OH/EAP contract provider
June 2020	Options appraisal of the security contract	10/03/21 Mayor and Cabinet	Chris Damri, SGM Asset Strategy and Technical Support and Councillor Amanda De Ryk, Cabinet	Mayor & Cabinet approved an extension of the current security contract with CIS until Dec 2020 at Oct 2019 M&C, subject to an options appraisal to determine whether to insource or re-tender the

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
			Member for Finance and Resources	contract. The Mayor & Cabinet paper will detail that options appraisal and make a recommendation
November 2020	Small Sites SPD	10/03/21 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The Small Sites Supplementary Planning Document (SPD) will become part of a suite of planning guidance documents which underpin, elaborate and explain the policies within Lewisham's Development Plan. The document is intended to support an increase in the delivery of new homes in the borough as part of the GLA's Homebuilding Capacity Fund.
	Neighbourhood CIL borough wide pot	10/03/21 Mayor and Cabinet	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	This report seeks agreement from M&C to allocate a further £396,161 to the NCIL borough wide fund and to propose an additional priority to add to the current list of NCIL borough wide priorities previously agreed through M&C on the 11 March 2020.
	Learning Disability Framework - Permission to procure contract	10/03/21 Mayor and Cabinet	Tom Bird, Integrated Commissioning Manager and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	Awaiting summary
	Statement of community involvement [ceasing temporary covid changes to the scheme of delegation)	10/03/21 Mayor and Cabinet	Christopher Dale, Development Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
	Main Grants Extensions Funding to voluntary and community sector organisations	10/03/21 Mayor and Cabinet	Winston Castello, Community Enterprise Manager and Councillor Jonathan Slater, Cabinet Member for Community Sector	This proposal is to extend Main Grants funding of the activities of eight organisations for an additional year. In April 2019, Mayor and Cabinet agreed funding awards to 44 organisations under the 2019-22 Main Grants programme. The majority of organisations were awarded funding for the full funding period. Eight organisations were awarded funding for an initial period, subject to review. The

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
				activities of these organisations have now been reviewed and they have demonstrated successful operation for the period of their grant to date. It is therefore proposed that the organisations should have their funding extended to 31 March 2022 in line with their grant agreements. The total funding to be granted under this arrangement amounts to £155,815.
	Thames Water Rebates	10/03/21 Mayor and Cabinet	Rachel Dunn, Housing Partnerships and Service Improvement Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
	ULEZ expansion: section 8 agreement	16/03/21 Executive Director for Housing, Regeneration & Environment	Alexandra Crush, Transport Policy and Development Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	Awaiting summary
December 2020	Contract Award works to Council buildings and schools funded by Public Sector Decarbonisation Scheme	24/03/21 Mayor and Cabinet	Martin O'Brien, Climate Resilience Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	Awaiting summary
December 2020	Lewisham Homes Business Plan 2021-22	24/03/21 Mayor and Cabinet	Councillor Colin Elliott and Councillor Paul Bell, Cabinet Member for Housing & Planning	A report setting out the Lewisham Homes Business Plan for 2021-22 and detailing performance against previous years business plans and broader strategic objectives.
November 2019	Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	24/03/21 Mayor and Cabinet	Gavin Plaskitt, Programme Manager and Councillor Sophie McGeevor, Cabinet	This report seeks the approval of Mayor & Cabinet to award a new five year concession contract for the operation of swimming and boating activities at Beckenham Place Park lake.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
			Member for Environment and Transport	
	Catford Town Centre Framework	24/03/21 Mayor and Cabinet	Paul Moore, Interim Director for Regeneration and Place and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
	COVID-19 Related Contract Extensions including Sexual Health, Home Care, and Learning Disability Frameworks for Supported Living & Registered Residential Care	24/03/21 Mayor and Cabinet	Iain McDiarmid and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	Extensions to formal contracts across multiple services as a result of Covid-19, including; Sexual Health, Home Care, Community Equipment and Learning Disability Frameworks for Supported Living & Registered Residential Care
December 2019	Additions of new buildings to Local List St Lukes Church	24/03/21 Mayor and Cabinet	Joanna Ecclestone, Senior Conservation Officer and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
	Annual Complaints Report	24/03/21 Mayor and Cabinet	Irene Bremang, Interim Complaints Service Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	The annual report provides an overview of corporate complaints and casework in 2019/20 by Lewisham Council at its housing partners. The statutory adult and children's social care complaints report are provided in the appendices along with reports from the Independent Adjudicator and Local Government and Social Care Ombudsman. A high level Complaints and Casework Improvement Action Plan is also provided in the report.
December 2020	Approval of a new Housing Allocations Scheme'	19/05/21 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell,	The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
			Cabinet Member for Housing & Planning	consultation on proposed changes to the Housing Allocations Policy.
	Building for Lewisham Package A - s105 consultation Small Sites Grant	19/05/21 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public consultation on proposed changes to the Housing Allocations Policy.

EXPLANATORY NOTES KEY DECISION PLAN

Name of Report	Contact Officer and Cabinet Member	Description of Item
2021/22 Budget Update	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	This report provides the Mayor with updates to the 2021/22 Budget Report, presented to Mayor and Cabinet on the 3 February 2021. The purpose of this report is to finalise the 2021/22 budget for consideration by the Council on 24 February 2021.
Determined Admissions Arrangements 2022-23	Linda Fuller, Team leadert Admissions & Appeals and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance	This report seeks approval for the local authority's admissions arrangements for the academic year 2022/23. The arrangements include: The admissions policy for mainstream community schools; The pan London admissions schemes for the planned reception and secondary transfer rounds; the locally coordinated in year admissions scheme; and the Published Admissions Number (PAN) for all community mainstream schools.
Highways and Traffic Works Partnering Contract	Zahur Khan, Director of Public Realm and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	The report reviews the recent and ongoing Highways Maintenance & Planned Works procurement exercise, assesses future strategic need and recommends a procurement route to benefit the council.
Modern Slavery Statement 2021	Karen Barke, Head of Strategic Development and Councillor Brenda Dacres, Cabinet Member for Safer Communities	The Modern Slavery Statement 2021 sets out Lewisham Council's commitment to the opposition of modern day slavery and human trafficking and sets out the role it plays as a public sector organisation, together with its partners, to drive the identification, recognition, raising of awareness and disruption of this abhorrent crime.
Lewisham Homes for Next Steps Accommodation Programme	Rachel Dunn, Housing Partnerships and Service Improvement Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	To consider the next stage of the Sydney Arms conversion

Permission to extend current Removal, Storage and Disposal of Abandoned Vehicles and other Nuisance Vehicle Services Contract	Martin Skipper and Councillor Paul Bell, Cabinet Member for Housing & Planning	To consider the extension of an existing contract
COVID-19 Related Contract Extensions including Stop Smoking, National Health and Community Equipment	Iain McDiarmid and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	Extensions to formal contracts across multiple services as a result of Covid-19, including; stop smoking service, nhs checks, specialist support for Gypsy Roma community, supported housing services for homeless adults and young people and primary care
2020/21 Budget	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	The purpose of this report is to set out the overall financial position of the Council in relation to 2020/21 and to set the Budget for 2021/22. This report allows the Council Tax to be agreed and housing rents to be set for 2021/22. It sets the Capital Programme for the next three years and the Council's Treasury Strategy for 2021/22. The report also provides summary information on the revenue budget cut proposals that were presented at Mayor & Cabinet on the 9 December 2020 and the 3 February 2021 for implementation in 2021/22. The approval and successful delivery of these cuts is required in order to help balance the budget for 2021/22 and prepare to address the budget requirement for 2022/23.
The Shaftesbury Centre Approval of S106 funding for Housing Development	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning	Request for s106 funding from Lewisham for a unique development that will provide 33 temporary accommodation units at social rent, with 100% LBL nomination rights.
Catford Regeneration Partnership Ltd Business Plan 2020-21	Kplom Lotsu, SGM Capital Programmes and Councillor Paul Bell, Cabinet Member for Housing & Planning	Annual consideration of the company's Business Plan.
Approval of award of building contract for 43 & 45 Bromley Road	Adam Platts, Project Manager and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	A building conversion to enable Social Care provision.
Climate emergency action plan update	Martin O'Brien, Climate Resilience Manager and Councillor Sophie	The Climate Emergency Action Plan agreed on the 11 March 2020 (item 282) included proposals for Mayor and Cabinet to undertake an annual review of progress.

	McGeevor, Cabinet Member for Environment and Transport	
Building for Lewisham Package A s105 & demolition budget approval	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning	To seek approval for the Demolition budget for schemes using the Small Sites Small Builders GLA Grant and to report S105 consultation outcomes.
Conversion of 77 Amersham Road and 114-116 Manor Avenue to temporary housing	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	This report relates to potential opportunities in various locations across the borough for converting properties for use as temporary housing for homeless households. The report sets out the properties, the early design work and the viability based on those designs. The report will request a budget to complete design work, submit planning applications (where applicable) and a budget to complete the work.
Occupational Health Employee Assistance Programme contract	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	An extension of the Occupational Health/Employee Assistance Programme contract was approved for a period of one year due to COVID19. The existing contract expires in 2021. Approval is sought to tender for a new OH/EAP contract provider
Options appraisal of the security contract	TBC - SGM Asset Strategy and Technical Support and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	Mayor & Cabinet approved an extension of the current security contract with CIS until Dec 2020 at Oct 2019 M&C, subject to an options appraisal to determine whether to insource or re-tender the contract. The Mayor & Cabinet paper will detail that options appraisal and make a recommendation
Small Sites SPD	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The Small Sites Supplementary Planning Document (SPD) will become part of a suite of planning guidance documents which underpin, elaborate and explain the policies within Lewisham's Development Plan. The document is intended to support an increase in the delivery of new homes in the borough as part of the GLA's Homebuilding Capacity Fund.
Neighbourhood CIL borough wide pot	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	This report seeks agreement from M&C to allocate a further £396,161 to the NCIL borough wide fund and to propose an additional priority to add to the current list of NCIL borough wide priorities previously agreed through M&C on the 11 March 2020.
Learning Disability Framework - Permission to procure contract	Tom Bird, Integrated Commissioning Manager and Councillor Chris	Awaiting summary

	Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	
Statement of community involvement [ceasing temporary covid changes to the scheme of delegation)	Christopher Dale, Development Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
Main Grants Extensions Funding to voluntary and community sector organisations	Winston Castello, Community Enterprise Manager and Councillor Jonathan Slater, Cabinet Member for Community Sector	This proposal is to extend Main Grants funding of the activities of eight organisations for an additional year. In April 2019, Mayor and Cabinet agreed funding awards to 44 organisations under the 2019-22 Main Grants programme. The majority of organisations were awarded funding for the full funding period. Eight organisations were awarded funding for an initial period, subject to review. The activities of these organisations have now been reviewed and they have demonstrated successful operation for the period of their grant to date. It is therefore proposed that the organisations should have their funding extended to 31 March 2022 in line with their grant agreements. The total funding to be granted under this arrangement amounts to £155,815.
Thames Water Rebates	Rachel Dunn, Housing Partnerships and Service Improvement Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
ULEZ expansion: section 8 agreement	Alexandra Crush, Transport Policy and Development Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	Awaiting summary
Lewisham Homes Business Plan 2021-22	Councillor Colin Elliott and Councillor Paul Bell, Cabinet Member for Housing & Planning	A report setting out the Lewisham Homes Business Plan for 2021-22 and detailing performance against previous years business plans and broader strategic objectives.
Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	Gavin Plaskitt, Programme Manager and Councillor Sophie	This report seeks the approval of Mayor & Cabinet to award a new five year concession contract for the operation of swimming and boating activities at Beckenham Place Park lake.

	McGeevor, Cabinet Member for Environment and Transport	
Catford Town Centre Framework	Paul Moore, Interim Director for Regeneration and Place and Councillor Paul Bell, Cabinet Member for Housing & Planning	Awaiting summary
COVID-19 Related Contract Extensions including Sexual Health, Home Care, and Learning Disability Frameworks for Supported Living & Registered Residential Care	Iain McDiarmid and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	Extensions to formal contracts across multiple services as a result of Covid-19, including; Sexual Health, Home Care, Community Equipment and Learning Disability Frameworks for Supported Living & Registered Residential Care
Additions of new buildings to Local List St Lukes Church	Joanna Ecclestone, Senior Conservation Officer and Councillor Paul Bell, Cabinet Member for Housing & Planning	To determine a proposed Local Lising recommendation
Annual Complaints Report	Irene Bremang, Interim Complaints Service Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	The annual report provides an overview of corporate complaints and casework in 2019/20 by Lewisham Council at its housing partners. The statutory adult and children's social care complaints report are provided in the appendices along with reports from the Independent Adjudicator and Local Government and Social Care Ombudsman. A high level Complaints and Casework Improvement Action Plan is also provided in the report.
Approval of a new Housing Allocations Scheme'	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public consultation on proposed changes to the Housing Allocations Policy.
Building for Lewisham Package A - s105 consultation Small Sites Grant	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet	The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public consultation on proposed changes to the Housing Allocations Policy.

	Member for Housing & Planning	
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EXECUTIVE DIRECTOR FOR HOUSING, REGENERATION AND PUBLIC REALM

43 and 45 Bromley Road Refurbishment - Contract Award Approval for Refurbishment Works

Date: 4 February 2021

Key decision: Yes

Class: Part 1

Ward(s) affected: Catford South

Contributors:

Mia Agnew, Senior Lawyer, Legal Services

John Johnstone, Acting Group Finance Manager, Financial Services

Sorcha Rooney, Procurement and Commercial Services

Outline and recommendations

The purpose of the report is to seek authority from the Executive Director for Housing, Regeneration and Public Realm to approve the appointment of Hawksmoor Construction Services Limited to refurbish Council premises at 43 and 45 Bromley Road in order to reinstate a young care leavers' facility and a training and support base for Lewisham's foster carers, at the sum of £527,084 following an open tender process.

Timeline of engagement and decision-making

This is a key decision as the value of works is £527,084. This will be placed on the forward plan and Members can elect to scrutinise at Business Panel.

A PID for this project was approved by Regeneration and Capital Programme Delivery Board on 14 April 2020.

On 4 September 2020 the Executive Director for Housing, Regeneration and Public Realm agreed to tender a contract to refurbish Council premises at 43 and 45 Bromley Road in order to reinstate a young care leavers' facility and a training and support base for Lewisham's foster carers.

1. Summary

- 1.1. The purpose of the report is to seek authority from the Executive Director for Housing, Regeneration and Public Realm to approve the appointment of Hawksmoor Construction Services Limited to refurbish Council premises at 43 and 45 Bromley Road in order to reinstate a young care leavers' facility and a training and support base for Lewisham's foster carers, at the sum of £527,084 following an open tender process.
- 1.2. 43 and 45 Bromley Road are large Victorian semi-detached properties. The young care leavers' facility will be a dedicated hub for care leavers to attend. The Support and Training Hub for foster carers will be used as a facility which will support the recruitment, training and retention of foster carers.
- 1.3. In 2019, feasibility and concept designs to RIBA Stage 2 were prepared for reinstatement of the services outlined above at 43 and 45 Bromley Road by Pinnacle ESP, including outline proposals for structural design, building services systems, outline specifications and preliminary costs. PinnacleESP were subsequently engaged in March 2020 to provide the role of Architect/ Surveyor/ Contract Administrator, Cost Consultant, Principal Designer and CDM Advisor and to secure Planning Permission.
- 1.4. On 4 September 2020 officers obtained approval from the Executive Director for Housing, Regeneration and Public Realm to approach the construction market via an open tender process to seek an appropriate contractor to undertake refurbishment works.
- 1.5. An open tender process was followed, advertised through the London Tenders Portal. 16 tenders were submitted. Tenders were assessed as set out in this report, 10 were deemed incomplete and 6 went to moderation. Based on assessment of price and quality it is recommended that Hawksmoor Construction Services Limited be appointed.
- 1.6. Full analysis of tender proposals is set out in the confidential appendix. In summary, Hawksmoor Construction Services Limited achieved the highest overall score based on a robust assessment of quality and on price. Hawksmoor were the second lowest price at £527,084, and second highest score on quality. The highest quality score on quality went to a company whose price was significantly more at £691,121. The lowest price tenderer at £ 495,768 was ranked 5th in terms of quality which was the lowest of the 5 tenders submitting a complete tender and achieving above the required minimum scores.
- 1.7. It is considered that Hawksmoor Construction Services Limited have demonstrated comprehensive skills, processes, abilities, experience and resources, including in house tradespeople, to deliver this project. Hawksmoor's price is very competitive and is below the pre- tender estimate. A full synopsis of tenders is included in the confidential appendix to this report.

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Recommendations

The Executive Director for Housing, Regeneration and Public is recommended to approve the appointment of Hawksmoor Construction Services Limited to refurbish Council premises at 43 and 45 Bromley Road in order to reinstate a young care leavers' facility and a training and support base for Lewisham's foster carers, at the sum of £527,084. The contract will be for a duration of fourteen weeks.

2. Policy Context

- 2.1. The Ofsted inspection completed in July 2019 has raised a number of concerns around the overall quality of the service provision to Care Leavers and notes that the improvements in the fostering service has started from a very low base. The re-establishment of 43-45 Bromley Road will support the significant service improvements required.
- 2.2. The leaving care service needs to support young people to train to live independently. Just as any good parent supports their children to prepare for independence, children and young people in care should be helped to develop practical domestic skills like cooking healthy meals, doing their own laundry and managing their money. Personal Advisors are also required to undertake group work and individual sessions to help young people enhance their social skills. The service is required to have drop in facilities to provide support to young people at the time they need it and ensure that those living on their own are not isolated and have a place that they can go to have a meal, wash their clothes, meet other young people and are safe.
- 2.3. A key role of the service is to help young people gain employment and training. The re-establishment of Bromley Rd will enable the service to work with partner agencies to provide resources and support to help young people to find employment and training opportunities.

3. Background

- 3.1. 43 and 45 Bromley Road are large Victorian semi-detached properties with the potential for refurbishment and possibly extension. The total size of the existing site measures approximately 0.09ha. The properties are on a busy main road on the edge of an attractive residential area, close to Catford Town Centre and within a conservation area.
- 3.2. There are no existing external boundaries between the two properties and they share front and rear gardens. A disabled access ramp leads to number 45. The two buildings are very similarly proportioned. No. 43 is linked to 45 on the first floor by a single door. Previously, the location where the kitchen is located within no 43 (within the front bay area) used to connect directly to the adjacent room within no. 45.
- 3.3. No 45 is currently occupied by one member of staff from the Occupational Therapy Team where occupational health assessments are undertaken by a visiting GP.
- 3.4. No 43 has been empty for 4 years and formerly provided office space for the 'Leaving Care Team' who delivered at the property numerous services to young people between the ages of 18-25 who have been previously looked after by the borough. Up to 20 staff formerly resided in the building, plus visiting staff.

Proposed Uses and activity

- 3.5. The building is to be refurbished and organised in order to reinstate a young care leavers' facility and to provide a training and support base for Lewisham's foster carers. Budget for this work has been approved from the Council's Capital Programme.

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- 3.6. The young care leavers' facility will be a dedicated hub for care leavers to attend - an integrated service with Housing, Serious Youth Violence and Compass in the same building. Young people have expressed their wish to return to this venue so they can have access to their Personal Advisor (PA's) and meet in a familiar and relaxed environment. The Service previously achieved a good judgement during its last Ofsted inspection in 2016. In the most recent Ofsted inspection (July 2019), their service received a lower rating of Requires Improvement and a number of key areas of improvement have been identified. Improving services to Care leavers is a key priority for the council and the re-establishing of the care leavers facility will improve service delivery and support aspiration outcomes for young people who have grown up in our care.
- 3.7. The facility would support care leavers needs and assist their preparation for independence. It would be a place where young people can feel at home e.g. having access to facilities where they can learn essential skills for independence. . A place away from a corporate building where young people can experience more relaxed surroundings. Young people have talked about it being a home away from home. Young people will be free to come to the house without an appointment.
- 3.8. Young people will attend preparation groups and attend after care group work to learn life skills to prepare them to live independently before they move into their own properties, e.g. cooking, financial literacy classes.
- 3.9. It is planned to reinstate the group work sessions and a variety of other work sessions to develop their Life Skills. Separate spaces will be provided - one for classes and one for general relaxing/ hanging out. An interview room will also be provided so that the young people can meet their Personal Advisers in private, and have a safe space in which they can talk to a trusted adult. Young people using the services require a degree of anonymity and can sometimes be volatile due to anxiety and personal issues.
- 3.10. In total the Service works with approximately 400 care leavers at a time and it is likely that at least 10 to 20 young people would be visiting the building at any one time for a service.
- 3.11. The building would be used daily from 9:00 – 17:00, plus approximately three evenings per week from 6pm – 8pm to run the Children in Care Council and Care Leaver's Forum, which a number of young people attend. The CICC meet regularly to discuss issues that are then reported back to the Corporate Parenting Panel (elected members of Lewisham Council and Lewisham senior management).
- 3.12. In terms of young care leavers' staff needs, approximately 30 staff will be accommodated, i.e. 5 x Social Workers; 18 x PAs & careers advisors; 3 x Senior PAs; 2 x Business Support officers; 2 x Team Managers.
- 3.13. The Support and Training Hub for foster carers will be used as a facility which will support the recruitment, training and retention of foster carers. The use of 45 Bromley road, will provide the fostering team with a venue to deliver fostering training sessions. Venues for training are currently paid for by the team. The support hub will also be used as a venue for contact between children and their birth families and a location for the safe handover of children and young people when they are changing placements or getting ready to see their families. In addition to the above, the support and training hub will be used as a safe child friendly space when the social work teams are trying to keep a child safe whilst awaiting a new placement. The support and training hub will also house therapeutic spaces for foster carers, children and social workers. The Support and Training Hub facility will comprise:

Ground floor

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- Reception office – with counter and or large service hatch - reception also to accommodate 3 – 5 office desks / photocopiers etc.
- Waiting area – c. 9 m2 - seating for 8 – 10
- Ground floor contact space - soft child friendly furnishings (accommodate max 4 persons incl. child, carer and therapist). AO to provide e.g. photos. This space also to be used as a crèche type facility to host maximum 15 young, pre-school age looked after children, whilst their carers attend training.
- Large training space to seat up to 40 carers – with audio visuals for training and development days. Moveable partitioning to divide this space into 2. Enlarged opening on to garden area. Small decking area to garden
- Garden space – separated by fence from no 43, play equipment in garden for no. 10 – 12 children.
- Washroom/ shower room
- Disabled toilet

First floor

- Maintain link to no 43.
- Doorway at top of stair to be retained
- 3 x contact spaces - soft child friendly furnishings (accommodate max 4 persons incl. child, carer and therapist).
- 1 x larger contact spaces - soft child friendly furnishings (accommodate max 8 persons incl. child, carers and therapist).
- Kitchen facility
- 2 x overnight rooms including bed, chair, drawers (i.e. one bedroom space for young person one for staff) AO to provide e.g. photos. Windows to be secure.
- 1 x large board room/ meeting room.

3.14. Disabled access to ground floors of 43 and 45 will be provided.

Feasibility, Design and Contract Administration

- 3.15. In 2019, feasibility and concept designs to RIBA Stage 2 were prepared for reinstatement of the services outlined above at 43 and 45 Bromley Road by Pinnacle ESP, including outline proposals for structural design, building services systems, outline specifications and preliminary costs.. Estimated total cost of works set out in this feasibility study is c£570,000 excluding professional fees, project management fees, final fit out (furnishings etc) and ICT equipment.
- 3.16. PinnacleESP were subsequently engaged in March 2020 to provide the role of Architect/ Surveyor/ Contract Administrator, Cost Consultant, Principal Designer and CDM Advisor. Pinnacle ESP have worked closely with the social services client and project manager to design the specification and ensure designs meet service needs.

4. Procurement Approach

- 4.1. The contract was openly tendered through ProContract, the Council's online procurement system that works with the London Tenders Portal.
- 4.2. The tender was issued 10 November 2020 with a tender return date of 12 noon on 10 December 2020 via an open process using the London Due North tenders portal and was also advertised via Contracts Finder. The indicative timetable for procurement is set out below.

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Activity	Proposed Date
Tender Issued	10 November 2020
Opportunity for site visits	24 and 26 November 2020
Clarification Deadline	3 December 2020
Clarification Response Deadline	7 December 2020
Tender Return Deadline	10 December 2020
Tender Evaluation Period	14 December – 4 January 2021
Moderation Date	6 January 2021
Earliest Award Decision	22 January 2021
Earliest Contract Commencement	1 February 2021

4.3. A 50:50, price:quality weighting was used to evaluate proposals. Quality covered the following areas

- Technical Ability - 5%
- Technical / Service Delivery - 15%
- Health and Safety – 5%
- Capability and Experience - 10%
- Sustainable Procurement – 10%
- Covid 19 - 5%

4.4. The pricing evaluation provides the maximum score of 50 for the lowest tenderer with remaining submissions ranked and scored against the lowest submission. The quality element of the returns was assessed via the Method Statements outlined below:

Main Criteria (& Weighting)	Sub-criteria Weighting	Sub-criteria	Evidence	Method Statement
MS1 Technical ability A minimum score of 8 is required for this Method Statement response	5%	Please describe your understanding of what is required and how this can be delivered successfully.	✓	MS1*

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<p>MS2 Technical / Service Delivery</p> <p>A minimum score of 8 is required for this Method Statement response</p>	a) 7.5%	Please set out how you propose to carry out the works. Detail every step of the process in delivering a high quality social care capital scheme, from the initial kick-off meeting, through to completion.	✓	MS2a*
	b) 7.5%	Please demonstrate your project team has the skills required to successfully deliver the project	✓	MS2b*
<p>MS3 Health & Safety</p> <p>A minimum score of 8 is required for this Method Statement response</p>	5%	Please describe your plan to ensure health and safety on site during the contract period.	✓	MS3
<p>MS4 Capability and Experience</p> <p>A minimum score of 8 is required for this Method Statement response</p>	10%	Please provide three (3) case studies of similar projects you have undertaken that demonstrate the experience and capability you have of delivering similar types of work. Please also provide references.	✓	MS4*
<p>MS5 Sustainable Procurement</p> <p>A minimum score of 8 is required for this Method Statement response</p>	10%	<p>Please set out measure you will undertake in respect of the following:</p> <ol style="list-style-type: none"> 1. Reduction in carbon footprint 2. Local businesses accessing sub-contracting and supplier opportunities 3. Reducing and consolidating deliveries and travel to work 4. Sustainable sources used on contract 5. Reduction in waste sent to landfill 6. Demonstrate commitment to work practices that improve staff physical and mental wellbeing and reduce absenteeism due to ill health 7. School engagement offers delivered to LBL schools 8. Engagement offers to young person's social care client group 9. Any other social value that applies to the project in relation to the areas of: Employment, Skills and Economy; Greener Lewisham; Making Lewisham Healthier; Training Lewisham' Future. 	✓	MS5*

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MS6 Covid-19 Implications	5%	<p>What are your plans for your organisation to safely deliver the works to ensure that their supply chains are able to delivery in line with The Health Protection (Coronavirus) Regulations 2020 and published government advice?</p> <p>This should cover any internal arrangements for staff and your supply chain, as well as where there is any interaction with the public in the delivery of the contract. Please detail any additional services, measures and working arrangements associated with the plans in place (e.g. resource number and assumptions / cleaning products/ PPE).</p>	✓	MS6
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- 4.5. Scoring was on a range of 0 to 10. A minimum score of 8 was required for MS1, MS2a, MS2b, MS4 and MS5. For MS3 and MS6 a minimum score of 5 was required. This was detailed in the Invitation to Tender.
- 4.6. The tender seal was broken after 12 noon on 10 December 2020. A good response was received with a total of 16 contractors making a bid for the project. 6 tenders were deemed incomplete and were disqualified before evaluation. 10 tenders went to moderation of which 5 did not meet the minimum threshold scores. Details of the complete tenders are shown in the table below.

Tenderer	Complete	Min. scores met	Price £	Total score	Rank
A	no	n/a	n/a	n/a	n/a
B	yes	no	636,532	n/a	n/a
C	no	n/a	557,835	n/a	n/a
D	yes	no	620,345	n/a	n/a
E	no	n/a	n/a	n/a	n/a
F	yes	yes	770,917	61.75	5
G	no	n/a	n/a	n/a	n/a
Hawksmoor construction Services Limited	yes	yes	527084	88.09	1
H	yes	no	614,615	n/a	n/a
I	yes	no	235,064	n/a	n/a
J	yes	no	631,394	n/a	n/a
K	yes	yes	691,121	71.8	4
L	no	n/a	n/a	n/a	n/a
M	yes	yes	495,768	87.5	2
N	yes	yes	589,891	81.51	3
O	no	n/a	n/a	n/a	n/a

4.7. Credit scores were requested via 'Creditsafe' for each contractor to identify any contractor who may present a financial risk to the Council.

4.8. Tenders were evaluated by three officers:

- Project Manager, Capital Programme Delivery
- Project Officer, Capital Programme Delivery

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- Architect/ Surveyor/ Contract Administrator, Cost Consultant, Principal Designer and CDM Advisor, Pinnacle ESP

4.9. Following independent analyses by the 3 evaluators a moderation meeting was held and overseen and managed by a Senior Procurement and Contracts officer. Evaluators discussed each practice and their individual responses to the method statements whereby the four parties agreed a consensus score between them. A full synopsis of tenders is included in the confidential appendix to this report.

5. Key risks

- 5.1. Pinnacle ESP have already undertaken surveys, including structural and asbestos, so the risk of identifying issues which might extend the programme has been addressed. Planning permission for the work has been secured
- 5.2. Covid-19 could potentially effect supply chains and does impact on working practices. Covid 19 measures is one of the quality criteria for assessing tenders.

6. Financial implications

- 6.1. This report recommends that the Executive Director for Housing, Regeneration and Public Realm approves the appointment of Hawksmoor Construction Services Limited to refurbish Council premises at 43 and 45 Bromley Road in order to reinstate a young care leavers' facility and a training and support base for Lewisham's foster carers, at the sum of £527,084 following an open tender process.
- 6.2. Budget for this work has been approved from the Council's Capital Programme.

7. Legal implications

- 7.1 The report seeks approval for the procurement of a contractor to carry out refurbishments at 43 and 45 Bromley Road. Given the potential spend on this contract this contract would be categorised by Contract Procedure Rules as a Category B contract.
- 7.2 Contract Procedure Rules place requirements on how that should happen. The Rules require that when letting contracts steps must be taken to secure value for money through a combination of cost, quality and competition, and that competitive tenders or quotations must be sought depending on the size and nature of the contract (Rule 5). Given the potential spend on this contract the procurement regulations (Public Contracts Regulations 2015) will not apply. The requirements of Contract Procedure Rules would be satisfied by the approach proposed, being an open advertised process. The process for procurement will have to be in accordance with the Contract Procedure Rules. As a Category B contract, it would be for the Executive Director to take a decision on the award of any contract.
- 7.3 Since this contract is below the value at which the procurement regulations apply, the provisions of the Public Services (Social Value) Act 2012 do not apply. However, the Council has adopted a Social Value policy which must be considered and applied; and the Council's Sustainable Procurement Code of Practice will be applied to the contract. The matters to be considered must only be those relevant to the services to be procured and it must be proportionate in all the circumstances to take those matters into account. The report sets out the social value issues which arise, and any

future decision by the Executive Director will also need to take those matters into consideration.

7.4 The Council has a public sector equality duty (the equality duty or the duty - The Equality Act 2010, or the Act). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. In summary, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

7.5 It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed above. The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for the decision maker, bearing in mind the issues of relevance and proportionality. The decision maker must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.

7.6 The Equality and Human Rights Commission (EHRC) has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance. The Council must have regard to the statutory code in so far as it relates to the duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found on the EHRC website.

7.7 The EHRC has issued five guides for public authorities in England giving advice on the equality duty. The 'Essential' guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice.

8. Equalities implications

8.1. Ground floor disabled toilets and disabled access to ground floor, front and rear, will be provided for both 43 and 45 Bromley Road

9. Climate change and environmental implications

9.1. Consultancy services procured as part of this project require attention to sustainable design & construction and energy efficiency. In particular the following have been specified:

9.2. Conservation of Power: additional insulation to the loft areas and Argon gas filled

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double glazing to the new glazing elements to reduce the amount of heat loss from the building, therefore conserving the power required to heat the property and reducing the CO2 footprint. LED lighting specified throughout, to reduce the amount of power required to provide lighting to the property and therefore reduce the CO2 footprint.

- 9.3. Environment / Sustainability: specified carpet tiles manufactured using 100% renewable electricity containing over 60% recycled materials, and a backing system with over 75% reclaimed, locally sourced content. Vinyl flooring specified which contains at least 60% recycled content and meets the highest possible current and future REACH compliance standards for chemical content. In addition, it is manufactured using 100% renewable electricity.
- 9.4. Specified low-flo toilets with flushing mechanisms which use less water. Specified kitchen fittings from a manufacturer who ensure all timber materials come from FSC (the Forest Stewardship Council) certified sources and all of the products they manufacture hold the FSC chain of custody certification.
- 9.5. Sustainability implications were included as part of the sustainable procurement requirements of the invitation to tender. Tenderers were assessed in respect of the following:
 - i. Reduction in carbon footprint
 - ii. Local businesses accessing sub-contracting and supplier opportunities
 - iii. Reducing and consolidating deliveries and travel to work
 - iv. Sustainable sources used on contract
 - v. Reduction in waste sent to landfill
 - vi. Demonstrate commitment to work practices that improve staff physical and mental wellbeing and reduce absenteeism due to ill health
 - vii. School engagement offers delivered to LBL schools
 - viii. Engagement offers to young person social care client group
 - ix. Any other social value that applies to the project in relation to the areas of: Employment, Skills and Economy; Greener Lewisham; Making Lewisham Healthier; Training Lewisham' Future.
- 9.6. A minimum score of 8 for sustainable procurement was required (i.e. 8 = very good: proposal meets the required standard in all aspects though may include a small number.

10. Crime and disorder implications

- 10.1. The re-establishment of Bromley Rd will enable the service to work with partner agencies to provide resources and support to help young people enhance their life opportunities.

11. Health and wellbeing implications

- 11.1. The refurbished premises and subsequent enhanced service provision will have significant positive health and well being benefits for young care leavers and foster carers.

12. Social Value implications

- 12.1. Social value implications were included as part of the sustainable procurement requirements of the invitation to tender.

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12.2. The Project Manager, Capital Programme Delivery and the Council's Local Labour and Business Scheme Project Officer will monitor delivery of social value.

Background papers

Building Fabric, Mechanical and Electrical Schedule of Works Preliminaries & Pricing Schedule combined

Report author and contact

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I approve the recommendations in this report

Signed:



Kevin Sheehan

Executive Director for Housing, Regeneration and Public Realm

8th February 2021

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43 and 45 Bromley Road Refurbishment - Contract Award Approval for Refurbishment Works

Date: 4 February 2021

PART 2: CONFIDENTIAL APPENDIX

A full synopsis of tenders is set out below:

- **A&A Master Builder**

Minimum scores met: N/A

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Tender disqualified before evaluation

This submission did not include all necessary documentation. The submission comprised of Company house company information and was deemed incomplete and not possible to evaluate.

- **AMMCASS Limited**

Minimum scores met: No

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Minimum score not met

MS1. Overall score agreed is 7 which is below the minimum threshold score of 8. No real explanation was given to the of nature of the project nor reference to specifics of a social care project. The response was fairly generic. Good details were set out of client relationship processes. The submission incorrectly refers to Harrow Council. Details were not set out in the response to this question of processes of liaison and project management - but the response to MS1, which did cover these areas, was taken into account. The processes prior to works commencing were not set out.

MS2 A - Overall score agreed is 7 which is below the minimum threshold score of 8. The response did not address site constraints, e.g access and issues with the site. Overall this response lacked detail.

MS2 B Good range of skills set out though it was not clear what is to be subcontracted. A higher score would have been achieved if more experience related to refurbished constructions had been set out.

MS3 Overall score agreed is 7 which is below the minimum threshold score of 8. No specific health and safety resource were identified. For a higher score more detail was required eg.

policies and plans . The response was fairly generic and lacked detail, with, for example no reference to on site issues for safety of staff and visitors.

MS 4. Overall score agreed is 7 which is below the minimum threshold score of 8. Two good and relevant refurbishment examples were given of similar scale and nature of use and for public sector clients. However, one example was of modular construction and was not relevant to 43 and 45 Bromley Road,

MS 5. Overall score agreed is 7 which is below the minimum threshold score of 8. This was a fairly comprehensive answers but not addressed were - reduction in waste sent to landfill and demonstration of commitment to work practices that improve staff physical and mental wellbeing and reduce absenteeism due to ill health. It is difficult to see how some of the proposed measures would be applied in practice to a project of this scale and nature.

MS 6. A good reponse and clear processes were set out. References more specific to site would have gained a full score.

• **Axel Group International Ltd**

Minimum scores met: N/A
Financial Score: N/A
Quality Score: N/A
Combined Score: N/A
Overall ranked position: Tender disqualified before evaluation.

The Standard Selection Questionnaire was not submitted as a document. There was no form of tender.

• **B Nokes Contracts Ltd**

Minimum scores met: No
Financial Score: N/A
Quality Score: N/A
Combined Score: N/A
Overall ranked position: Minimum score not met

MS 1. Overall score agreed is 6 which is below the minimum threshold score of 8. No real explanation was given of the nature of project nor reference to specifics of a social care project . Limited detail was set out of processes. There was an emphasis on flexible approach. Generic project management was included but no reference to preconstruction plans. Overall, the response lacked detail and a tailored response to the specifics of this project would have gained a higher score.

MS2 A. Overall score agreed is 6 which is below the minimum threshold score of 8. The response lacked detail eg. - no reference to phasing of different elements of work, limited info

provided regarding procurement of contractors and materials, no reference to communication with neighbours.

MS2 B. Overall score agreed is 6 which is below the minimum threshold score of 8. A range of project management and site management skills were set out but details lacking regarding how each would be involved. The extent of sub-contracting was not clear, Skills, qualification and accreditations are not fully detailed.

MS3 An acceptable response fairly generic in detail. The response did not describe matter specific to this site, such as site set up, organising safe delivery of material, storage of material and welfare set up.

MS4. Examples given were relevant, public sector with elements of care and public access. The examples were mainly smaller scale projects. More detail would have been beneficial. The response did show internal and external refurbishment works but could have been expanded to include more detail with regards to the structural works.

MS5. This response was fairly comprehensive and in line with scale and nature of project. Policies and procedures were provided.

MS6. Good, clear, practical measures were set out.

- **FINAN FORMWORKS Ltd**

Minimum scores met: N/A

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Tender disqualified before evaluation.

The submission did not include a form of tender, Standard Selection Questionnaire nor method statement. The submission was marketing material. No price was submitted.

- **Foreshaw Building Services Limited**

Minimum scores met: Yes

Financial Score: 22.25

Quality Score: 39.5

Combined Score: 61.75

Overall ranked position: 5th

MS1. The submission set out an emphasis on local supply chains and the local nature of delivery. Predominantly, use own direct labour was proposed. A history of work with the

Council was set out. However, no real explanation was given of the nature of the project nor reference to specifics of a social care project.

MS2 A Project acceptance flow chart covered all relevant areas though no further detail was given as to how this relates to this particular project. The response was fairly generic and more detail regarding the specifics of this project would have secured a higher score.

MS2 B. The response set out a good range of relevant resource, accreditations, with a good range of project experience. The company have a long track record and are well qualified to undertake these works.

MS3. A comprehensive response was set out to onsite H&S management but this was industry standard.

MS4. Good details were provided of previous projects. Heritage projects show attention to detail and quality which would be expected on this project.

MS5. All areas were addressed very well and realistically. A good range of local suppliers were detailed and a range of local relevant examples set out. The word limit of 750 words was significantly exceeded but the project still scored above the threshold based on assessment of first 750 words.

MS6. All expected major areas were covered. The word limit of 500 was exceeded but the project still scored above the threshold based on assessment of first 500 words.

- **Hacken Limited**

Minimum scores met: N/A

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Tender disqualified before evaluation.

The response did not include a Building Fabric, Mechanical and Electrical Schedule of Works Preliminaries & Pricing Schedule combined

- **Hawksmoor Construction Services Limited**

Minimum scores met: Yes

Financial Score: 46.84

Quality Score: 41.25

Combined Score: 88.09

Overall ranked position: 1st

MS 1. This was a good response making good reference to ISO standards, end users and the environment for users. The proposal sets out the project management processes and that in-house tradespeople are to be provided. To achieve a higher score more reference to building

type would have been required. Similarly more reference to the client group and associated processes to meet the needs of this client group would have secured a higher score.

MS2 A. This was a good response which detailed the respective work packages including specialist sub-contractor appointments. Comprehensive processes were set out, including good focus on planning during the mobilisation period. The work plan refers to different packages of work and proposes to undertake the works with two teams.

MS2 B A good range of skills were set out covering all necessary areas and in house tradespeople area included. More detail would have secured a higher score.

MS3. Comprehensive coverage was set out of all expected areas of H&S but the response lacked some detail and specifics relevant to this site.

MS4 A good range of relevant projects were set out including significant social care experience. The proposal demonstrated work on similar sites with similar constraints.

MS5. All areas were addressed very well and realistically. The proposals were relevant to the scale and nature of this project.

MS6. All expected major areas were covered.

Lengard Ltd

Minimum scores met: No

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Minimum score not met

MS1 Overall score agreed was 6 which is below the required minimum threshold score of 8. Whilst care leavers and Lewisham foster carers were referred to, the proposal was fairly limited in detail, missing out on the opportunity to fully demonstrate an understanding of the nature of project. The programme period set out in the proposal was incorrect and sequential work packages are suggested, it is difficult to see how this would not prolongate the contract period. Overall the response to MS1 was somewhat sparse.

MS2A. The overall score agreed was 7 which is below the required minimum threshold score of 8. Good detailed processes were set out for site establishment, mobilisation, completion and handover, but details of actual processes of works were omitted.

MS2B. The response here was comprehensive and in line with the scale and nature of project. Policies and procedures were provided, however these were not specific to this project.

MS3. The response here was comprehensive, with coverage of all expected areas of H&S. An independent H&S advisor was proposed.

MS4. A range of projects was set out. An emphasis on heritage projects showed delivery of quality. A range of public sector examples were given but there were no specific social care examples.

MS5. A comprehensive proposal and in line with scale and nature of project. Policies and procedures were provided but not specific to this project. Some consideration of community

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involvement was set out. MS6. All expected major areas were covered commensurate with the scale and nature of project.

London Building Contractors (LBC)

Minimum scores met: No

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Minimum score not met

MS1. Overall score agreed was 4 which is below the required minimum threshold score of 8. The proposal did not include description of the nature of project nor demonstration of full understanding of project. No detail was provided about project management and overall the response is very generic. The proposal refers to block work but this is not relevant to 43 and 45 Bromley Road.

MS2 An overall score of 4 was agreed which is below the required minimum threshold score of 8. The proposal set out only a basic and generic description of processes, with no specific reference to this project. The examples set out did not relate to this type of project.

MS2B The overall score agreed was below the required minimum threshold score of 8. The proposal lacks detailed explanation of project team and skills.

MS3. The overall score agreed was below the required minimum threshold score of 5. There was no reference to accreditations or procedures to be followed and a significant lack of detail.

MS 4. The overall score agreed was below the required minimum threshold score of 8. The case studies provided were of limited relevance.

MS5. The overall score agreed was below the required minimum threshold score of 8. Main detail provided was only regarding pollution.

MS6. The main expected areas were covered.

Project Space Ltd

Minimum scores met: No

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Minimum score not met

MSS1. The overall score agreed was 4 which is below the required minimum threshold score of 8. A very brief response to this question was set out with no reference to end users or requirements of Lewisham. Overall the response lacked detail. The response is not sufficient

to explain how the project will be delivered. No relevant experience of the team was referenced. Three projects were mentioned but no time period provided.

MS2A The overall score agreed was 4 which is below the required minimum threshold score of 8. The response here was not considered to be adequate. Very limited detail of processes was provided with no specific references to this project. More detailed input and consideration were required for a higher score.

MS2 B The overall score agreed was below the required minimum threshold score. Skills were not detailed and overall this response was not considered to be adequate.

MS3 The overall score agreed was below the required minimum threshold score. Only basic and generic standards to ensure health and safety on site were set out and no explanation was given as to how this will be actioned on this site nor to making sure suppliers adhere.

MS4. The overall score agreed was below the required minimum threshold score. The examples did not include social care facility projects nor public sector clients. No detail was provided about budgets, scale and timescales of project.

MS5. The overall score agreed was below the required minimum threshold score. Limited detail was provided of most expected areas but this was not specific to this project. Overall the response was not considered to be adequate.

MS6 The main expected areas were covered.

R Benson Property Maintenance Ltd

Minimum scores met: Yes

Financial Score: 30.3

Quality Score: 41.5

Combined Score: 71.8

Overall ranked position: 4th

MS1. A good response was provided. Proposes to undertake works predominantly with in-house tradesmen. A good understanding of supply chains and commitment to achieving deadlines is demonstrated. The proposal shows good understanding of nature of project and refers to delivery of social care schemes.

MS2 This was a good response with a site specific indicative programme. Very good detail was set out for preconstruction and construction stages, but more limited information provided for the post construction stage.

MS2B A full team was set out, with a good range of experience and skills. In house Tradespeople are proposed to be used.

MS3 The proposal demonstrates good management systems are in place but lacks specific reference to this particular site. There is no reference to the pandemic, which should have been part of the health and safety response as well as addressed in MS6.

MS4. A good and recent range of relevant projects were set out including demonstration of significant social care experience, work on similar sites with similar constraints and significant

public sector experience. MS5 All expected areas were addressed very well and realistically. The proposals were relevant to the scale and nature of this project.

MS6. This was an adequate response, with good coverage of most relevant areas and project specific. However, the proposal failed to explain contingency measures for replacement tradesmen if necessary.

Re-Gen (UK) Construction Ltd

Minimum scores met: N/A

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Tender disqualified before evaluation

The proposal failed to include the required Standard Selection Questionnaire was submitted. The tender was incomplete with no response to quality questions.

ST Construction (London) Ltd

Minimum scores met: Yes

Financial Score: 50

Quality Score: 37.5

Combined Score: 87.5

Overall ranked position: 2nd

MS1 Very good details were set out of the processes involved - although explained in a generic way with only a little reference to this project. There was no reference to specifics of a social care project. To gain a higher score elaboration on the social care element would have been required.

MS2A. A somewhat generic response was provided which exceeded word count and did not address this specific project. Detailed programme outlined with the majority of work proposed to be undertaken by direct employees. All steps of the programme were clearly set out.

MS2B The roles of the proposed team were clearly described and overall a very comprehensive range of resources were proposed. The focus was on management structures with no reference to work force or supply chain. Overall, this was a good response. To gain a higher score back up staff or contingency measure would need to have been detailed

MS3. The submission was fairly generic in response to MS3, with standard provision set out covering all that is required under CDM requirements. All expected major areas and issues were considered and roles and responsibilities were clearly set out.

MS4 Examples were set out of internal refurbishment projects but projects are single trade examples, not complex, with no external work packages. No social care facility projects were detailed but a reference to public sector client was made. More complex projects would have

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gained a higher score as would projects which had all the elements of 43 and 45 Bromley Road.

MS5. The proposal contained details relevant to the specifics of this project but there was some concern regarding potential over reliance on external supplier Travis Perkins to deliver on sustainability aspects rather than measures within the contractor's direct control, such as a commitment to the reduction of material wastage, reference to reduce or recycle. The proposal sets out that work force will be asked to use public transport which is not relevant to the current COVID situation. School engagement and work experience placement proposals are set out.

Standage & Co Ltd

Minimum scores met: Yes

Financial Score: 40.51

Quality Score: 41

Combined Score: 81.51

Overall ranked position: 3rd

MS1. The response showed a good understanding of project deliverables. The description of work and processes was comprehensive but taken direct from tender documentation and not expanded upon. Reference was made to specifics of the project but this could have been elaborated upon further to obtain a higher score. The proposal showed an emphasis on experience of working on Victorian properties similar to 43 and 45 Bromley Road. Reference was made to working with the Council and to social value.

MS2A A comprehensive response was set out covering award of contract through to delivery. A programme chart was included which covered all relevant areas. This was good, but to be excellent this would have required more detail on how the quality aspect would be maintained throughout the project hence a score of 8.

MS2B The proposal set out good local authority experience and experience of Victorian properties. All relevant areas were covered.

MS3 Comprehensive H&S expertise and processes were set with a good outline of responsibilities.

MS4 Examples set out were relevant and included very good examples of Victorian property work and including social care elements (residential accommodation and facilities for people with learning difficulties).

MS5 The proposal addressed all expected areas commensurate with scale of project.

MS6 The proposal was comprehensive and realistic commensurate with the nature of the Project at 43 and 45 Bromley Road.

Tercet construction limited

Minimum scores met: N/A

Financial Score: N/A

Quality Score: N/A

Combined Score: N/A

Overall ranked position: Tender disqualified before evaluation

The following document were not included in this bid and hence this bid was disqualified: suitability questionnaire, form of tender, method statement.

CREDIT SCORES

Credit scores were requested via 'Creditsafe' for each contractor to identify any contractor who may present a financial risk to the Council. Hawksmoor Construction Services Limited, the top ranked proposal overall scored a credit score of 73, which places the company in the middle to upper 25% of 19980 companies sampled from the same industry. Credit safe scores of all companies achieving above the threshold mimim scores is detailed below.

Company Name	Credit Safe Score
Foreshaw Building Services Limited	61
Hawksmoor Construction Services Limited	73
R Benson Property Maintenance ltd	59
ST Construction (London) Ltd	45
Standage & Co Ltd	71